

Government of the People's Republic of Bangladesh



## Finance Division, Ministry of Finance

Scheme on Strengthening the capacity of Treasury and Debt Management wing of  
Finance Division

**(ANNUAL PROCUREMENT PLAN)**  
**FY 2023-2024**

**Strengthening Public Financial Management Program to Enable Service  
Delivery (SPFMS)**

Scheme Name: Strengthening the capacity of Treasury and Debt Management wing of Finance Division

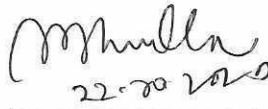
(ANNUAL PROCUREMENT PLAN)  
FY 2023-2024

Summary of Procurement

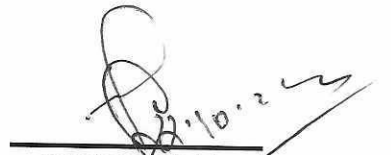
|                                      | <u>BDT ( in Lakh)</u> |
|--------------------------------------|-----------------------|
| Goods                                | 61.00                 |
| Service (Individual Consultant)      | 609.00                |
| Non-Consulting Service (Outsourcing) | 10.00                 |
| Total                                | 680.00                |

  
Prepared by

হেদায়েত মোঃ বুলবুল  
জুনিয়র পরামর্শক (এডমিন)  
কিম অন স্ট্রেন্গেনিং দি ক্যাপাসিটি অফ ট্রেজারি এন্ড ডেট  
ম্যানেজমেন্ট উইং অফ ফিন্যান্স ডিভিশন  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থ বিভাগ, অর্থ মন্ত্রণালয়

  
22.10.2023  
Verified by

ড. মানোয়ার হোসেন মোল্লা  
প্রোগ্রাম এনালিস্ট এন্ড কোঅর্ডিনেটর (পিইসি)  
এসপিএফএমএস কর্মসূচি  
অর্থ বিভাগ, অর্থ মন্ত্রণালয়

  
22.10.2023  
Recommended by

(Shirajun Neer Chowdhury)  
National Program Director (Additional Secretary)  
Strengthening Public Financial Management Program to  
Enable Service Delivery (SPFMS)  
Finance Division, Ministry of Finance

**ANNUAL PROCUREMENT PLAN (GOODS)**

Finance Ministry / Division-Finance  
 Agency : Finance Division  
 Procuring Entity Name & Code: N/A

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)  
 Scheme Name: Strengthening the Capacity of Treasury and Debt Management Wing of Finance Division

Budget : Development

| Package No | Description of Procurement Packages Goods | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Fund | Estimated cost in Lac Taka | Time Code for Process | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Actual Cost (BDT) | Name of Supplier | Total Completion time including schedule of delivery | Remarks |
|------------|---|------|----------|---------------------------|------------------------------|----------------|----------------------------|-----------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|-------------------|------------------|--|---------|
| 1          | 2   | 3    | 4        | 5                         | 6                            | 7              | 8                          | 9                     | 10                       | 11             | 12                | 13                | 14                    | 15                  | 16                               | 17                | 18               | 19   | 20      |
| FDTM-GD9   | <b>Computer Accessories</b>               |      |          |                           |                              |                |                            | Planned Dates         | 20-Dec-23                | 03-Jan-24      | 10-Jan-24         | 17-Jan-24         | 24-Jan-24             | 21-Feb-24           |                                  |                   |                  |  |         |
|            | Laptop                                    | Nos  | 7        | OTM                       | PE                           | GoB            | 25.00                      | Planned Days          |                          | 14             | 7                 | 7                 | 7                     | 28                  | 63                               |                   |                  |  |         |
|            | Desktop                                   |      | 5        |                           |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Monitor (Big)                             |      | 1        |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Printer B/W (Multifunctional)             |      | 2        |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
| FDTM-GD10  | <b>Computer Accessories</b>               |      |          |                           |                              |                |                            | Planned Dates         | 15-Nov-23                | 25-Nov-23      | 25-Nov-23         | 30-Nov-23         | 05-Dec-23             |                     |                                  |                   |                  |  |         |
|            | Monitor (Big)                             | Nos  | 5        |                           | PE                           | GoB            | 5.00                       | Planned Days          |                          | 10             | 0                 | 5                 | 5                     |                     | 20                               |                   |                  |  |         |
|            | Portable Hard Disk                        |      | 5        | RFQ                       |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Printer B/W (Multifunctional)             |      | 1        |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Laser Printer (Big-Color, Multifunction)  |      | 2        |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
| FDTM-GD11  | <b>Office Equipment</b>                   |      |          |                           |                              |                |                            | Planned Dates         | 10-Nov-23                | 24-Nov-23      | 01-Dec-23         | 08-Dec-23         | 15-Dec-23             | 12-Jan-24           |                                  |                   |                  |  |         |
|            | Smart TV                                  | Nos  | 1        | OTM/RFQ                   | PE                           | GoB            | 10.00                      | Planned Days          |                          | 14             | 7                 | 7                 | 7                     | 28                  | 63                               |                   |                  |  |         |
|            |   |      |          |                           |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            |   |      |          |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
| FDTM-GD12  | <b>Office Furniture</b>                   |      |          |                           |                              |                |                            | Planned Dates         | 05-Nov-23                | 15-Nov-23      | 15-Nov-23         | 20-Nov-23         | 25-Nov-23             |                     |                                  |                   |                  |  |         |
|            | Executive Table (Big)                     | Nos  | 1        |                           |                              |                |                            | Planned Days          |                          | 10             | 0                 | 5                 | 5                     |                     | 20                               |                   |                  |  |         |
|            | Sofa Set                                  |      | 1        |                           |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Executive Chair                           | Nos  | 2        | RFQ                       | PE                           | GoB            | 5.00                       | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Non Executive Chair                       |      | 4        |                           |                              |                |                            |                       |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Visitors Chair                            |      | 2        |                           |                              |                |                            |                       |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | File Cabinet                              |      | 1        |                           |                              |                |                            |                       |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
| FDTM-GD13  | <b>Computer Software</b>                  |      |          |                           |                              |                |                            | Planned Dates         | 10-Dec-23                | 24-Dec-23      | 31-Dec-23         | 07-Jan-24         | 14-Jan-24             | 11-Feb-24           |                                  |                   |                  |  |         |
|            | Microsoft Visual Studio Prof 2022         | Nos  | LS       | OTM/RFQ                   | PE                           | GoB            | 10.00                      | Planned Days          |                          | 14             | 7                 | 7                 | 7                     | 28                  | 63                               |                   |                  |  |         |
|            | Microsoft Azure Devops Server             |      |          |                           |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Micro Soft office & Others                |      |          |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            | Visual Studio Extension Software          |      |          |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
| FDTM-GD14  | <b>Printing and Binding</b>               |      |          |                           |                              |                |                            | Planned Dates         | 25-Dec-23                | 04-Jan-24      | 04-Jan-24         | 09-Jan-24         | 14-Jan-24             |                     |                                  |                   |                  |  |         |
|            | MTDS & Debt Bulletin                      | LS   | LS       | RFQ                       | PE                           | GoB            | 3.00                       | Planned Days          |                          | 10             | 0                 | 5                 | 5                     |                     | 20                               |                   |                  |  |         |
|            |   |      |          |                           |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            |   |      |          |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
| FDTM-GD15  | <b>Publication</b>                        |      |          |                           |                              |                |                            | Planned Dates         | 20-Dec-23                | 30-Dec-23      | 30-Dec-23         | 04-Jan-24         | 09-Jan-24             |                     |                                  |                   |                  |  |         |
|            | MTDS & Others                             | LS   | LS       | RFQ                       | PE                           | GoB            | 3.00                       | Planned Days          |                          | 10             | 0                 | 5                 | 5                     |                     | 20                               |                   |                  |  |         |
|            |   |      |          |                           |                              |                |                            | Actual Date           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |
|            |   |      |          |                           |                              |                |                            | Actual Days           |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |

| Package No | Description of Procurement Packages Goods | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Fund | Estimated cost in Lac Taka | Time Code for Process | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Actual Cost (BDT) | Name of Supplier | Total Completion time including schedule of delivery | Remarks |  |
|------------|---|------|----------|---------------------------|------------------------------|----------------|----------------------------|-----------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|-------------------|------------------|--|---------|--|
| 1          |   |      |          |                           |                              |                |                            |                       |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |  |
|            |   |      |          |                           |                              |                | <b>61.00</b>               |                       |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |  |
|            |   |      |          |                           |                              |                |                            |                       |                          |                |                   |                   |                       |                     |                                  |                   |                  |  |         |  |

*[Handwritten signature]*

*[Handwritten signature]*

Consulting Service (Individual)

ANNUAL PROCUREMENT PLAN: Individual Consulting Services

Finance Ministry / Division-Finance  
 Agency : Finance Division  
 Procuring Entity Name & Code  
 Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)  
 Scheme Name: Strengthening the Capacity of Treasury and Debt Management Wing of Finance Division

Budget : Development

| Package No | Description of procurement package        | Unit | Total Quantity | Procurement Method | Approving Authority | Source of Funds | Total cost (Actual/estimated) in Lac Tk. | Time Code for Process                      |              |              | Advertise Eoi | Issue RFP | Proposal opening | Proposal Evaluation | Financial Proposal Opening & Evaluation | Negotiation | Approval  | Signing of Contract | Actual Cost (BDT) | Name of Consultant | Total time to Contract Signature | Remarks |
|------------|---|------|----------------|--------------------|---------------------|-----------------|--|--|--------------|--------------|---------------|-----------|------------------|---------------------|---|-------------|-----------|---------------------|-------------------|--------------------|----------------------------------|---------|
|            |   |      |                |                    |                     |                 |  | Planned Dates                              | Planned Days | Actual Dates |               |           |                  |                     |   |             |           |                     |                   |                    |                                  |         |
| 1          | 2   | 3    | 4              | 5                  | 6                   | 7               | 8  | 9  | 10           | 11           | 12            | 13        | 14               | 15                  | 16                                      | 17          | 18        | 19                  | 20                | 21                 |                                  |         |
| FDTM-S1    | Senior Consultant- DSA-MTDS               | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 62.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | 1-Nov-23     | N/A          | 21-Nov-23     | 29-Nov-23 | 6-Dec-23         | 13-Dec-23           | 20-Dec-23                               | 27-Dec-23   |           |                     |                   |                    |                                  |         |
| FDTM-S2    | Senior Consultant- NTR                    | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 62.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | 1-Nov-23     | N/A          | 21-Nov-23     | 29-Nov-23 | 6-Dec-23         | 13-Dec-23           | 20-Dec-23                               | 27-Dec-23   |           |                     |                   |                    |                                  |         |
| FDTM-S3    | Senior Consultant- NSC                    | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 62.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | 1-Nov-23     | N/A          | 21-Nov-23     | 29-Nov-23 | 6-Dec-23         | 13-Dec-23           | 20-Dec-23                               | 27-Dec-23   |           |                     |                   |                    |                                  |         |
| FDTM-S4    | Consultant- NSC                           | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 30.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | N/A          | N/A          | N/A           | N/A       | N/A              | N/A                 | 25-Jun-23                               | 22-Jun-23   | 30-Jun-23 |                     |                   |                    |                                  |         |
| FDTM-S5    | Senior Consultant- IT Support             | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 34.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | N/A          | N/A          | N/A           | N/A       | N/A              | N/A                 | 25-Jun-23                               | 22-Jun-23   | 30-Jun-23 |                     |                   |                    |                                  |         |
| FDTM-S6    | Senior Consultant- IT Support             | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 34.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | N/A          | N/A          | N/A           | N/A       | N/A              | N/A                 | 25-Jun-23                               | 22-Jun-23   | 30-Jun-23 |                     |                   |                    |                                  |         |
| FDTM-S7    | Senior Consultant- IT Support             | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 62.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | 1-Nov-23     | N/A          | 22-Nov-23     | 20-Nov-23 | 6-Dec-23         | 13-Dec-23           | 20-Dec-23                               | 27-Dec-23   |           |                     |                   |                    |                                  |         |
| FDTM-S8    | Consultant- IT Support                    | PM   | 3              | SIC/SSS            | HOPE                | GoB             | 126.0                                    | Planned Dates<br>21-Nov-23<br>Actual Dates | 1-Nov-23     | N/A          | 22-Nov-23     | 20-Nov-23 | 6-Dec-23         | 13-Dec-23           | 20-Dec-23                               | 27-Dec-23   |           |                     |                   |                    |                                  |         |
| FDTM-S9    | Consultant- DBA                           | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 42.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | 1-Nov-23     | N/A          | 22-Nov-23     | 20-Nov-23 | 6-Dec-23         | 13-Dec-23           | 20-Dec-23                               | 27-Dec-23   |           |                     |                   |                    |                                  |         |
| FDTM-S10   | Junior Consultant- (Network and Hardware) | PM   | 1              | SIC/SSS            | HOPE                | GoB             | 13.0                                     | Planned Dates<br>21-Nov-23<br>Actual Dates | N/A          | N/A          | N/A           | N/A       | N/A              | N/A                 | 25-Jun-23                               | 22-Jun-23   | 30-Jun-23 |                     |                   |                    |                                  |         |

| Package No    | Description of procurement package        | Unit | Total Quantity | Procurement Method | Approving Authority | Source of Funds | Total cost (actual/estimated) in Lac Tk. | Time Code for Process         | Advertise Eoi   | Issue RFP  | Proposal opening | Proposal Evaluation | Final Proposal Opening & Evaluation | Negotiation            | Approval       | Signing of Contract    | Actual Cost (BDT) | Name of Consultant | Total time to Contract Signature | Remarks |  |
|---------------|---|------|----------------|--------------------|---------------------|-----------------|--|-------------------------------|-----------------|------------|------------------|---------------------|-------------------------------------|------------------------|----------------|------------------------|-------------------|--------------------|----------------------------------|---------|--|
| 1             |   |      |                |                    |                     |                 |  |                               |                 |            |                  |                     |                                     |                        |                |                        |                   |                    |                                  |         |  |
| FDTDM-S11     | Junior Consultant- (Network and Hardware) | PM   | 1              | SIC/SSS            | HOPE                | Gob             | 13.0                                     | Planned Dates<br>Actual Dates | N/A<br>N/A      | N/A<br>N/A | N/A<br>N/A       | N/A<br>N/A          | N/A<br>N/A                          | 25-Jun-23<br>22-Jun-23 | 3<br>3         | 30-Jun-23<br>30-Jun-23 |                   |                    | 10                               |         |  |
| FDTDM-S12     | Junior Consultant- (Network and Hardware) | PM   | 1              | SIC/SSS            | HOPE                | Gob             | 12.0                                     | Planned Dates<br>Actual Dates | N/A<br>N/A      | N/A<br>N/A | N/A<br>N/A       | N/A<br>N/A          | N/A<br>N/A                          | 25-Jun-23<br>22-Jun-23 | 3<br>3         | 30-Jun-23<br>27-Dec-23 |                   |                    | 10                               |         |  |
| FDTDM-S13     | Junior Consultant- (Network and Hardware) | PM   | 1              | SIC/SSS            | HOPE                | Gob             | 12.0                                     | Planned Dates<br>Actual Dates | 1-Nov-23<br>N/A | N/A<br>N/A | 22-Nov-23<br>N/A | 28-Nov-23<br>N/A    | 6-Dec-23<br>N/A                     | 13-Dec-23<br>N/A       | 20-Dec-23<br>3 | 27-Dec-23<br>7         |                   |                    | 10                               |         |  |
| FDTDM-S14     | Junior Consultant- (Network and Hardware) | PM   | 1              | SIC/SSS            | HOPE                | Gob             | 18.0                                     | Planned Dates<br>Actual Dates | N/A<br>N/A      | N/A<br>N/A | N/A<br>N/A       | N/A<br>N/A          | N/A<br>N/A                          | 25-Jun-23<br>22-Jun-23 | 3<br>3         | 30-Jun-23<br>30-Jun-23 |                   |                    | 10                               |         |  |
| FDTDM-S15     | Junior Consultant- Administration         | PM   | 1              | SIC/SSS            | HOPE                | Gob             | 14.0                                     | Planned Dates<br>Actual Dates | N/A<br>N/A      | N/A<br>N/A | N/A<br>N/A       | N/A<br>N/A          | N/A<br>N/A                          | 25-Jun-23<br>22-Jun-23 | 3<br>3         | 30-Jun-23<br>30-Jun-23 |                   |                    | 10                               |         |  |
| FDTDM-S16     | Junior Consultant- Administration         | PM   | 1              | SIC/SSS            | HOPE                | Gob             | 13.0                                     | Planned Dates<br>Actual Dates | N/A<br>N/A      | N/A<br>N/A | N/A<br>N/A       | N/A<br>N/A          | N/A<br>N/A                          | 25-Jun-23<br>22-Jun-23 | 3<br>3         | 30-Jun-23<br>30-Jun-23 |                   |                    | 10                               |         |  |
| <b>Total=</b> |   |      |                |                    |                     |                 | <b>609.00</b>                            |                               |                 |            |                  |                     |                                     |                        |                |                        |                   |                    |                                  |         |  |

*[Handwritten signature]*

*[Handwritten signature]*

