

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

*Scheme on Improving the Budget Process through Capacity Development of BMCs
and BWGs*

**ANNUAL PROCUREMENT PLAN
FY 2023-2024**

**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

(Annual PROCUREMENT PLAN)

FY 2023-2024

Summary of Procurement

FY 2023-2024

	BDT in Lac
Goods	28.00
Consulting Service (Individual)	819.95
Non Consulting Service (Outsourcing)	51.60
Total	899.55



Prepared by

মোঃ হাফিজুল ইসলাম
জন্য পরামর্শক (এক্সিকিউটিভ)
পিএফএম রিসোর্সেস লিমিটেড, কো-অর্ডিনেশন অ্যান্ড মনিটরিং বিম
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়



Checked by

Md. Nazrul Islam
(Joint Secretary)
PEC, SPFMS
Finance Division, Ministry of Finance
Govt. of the People's Republic of Bangladesh



NPD

(সিরাজুল নূর চৌধুরী)
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Package No	Description of Procurement Packages Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated cost In Lac Take	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
FDIBP-GD-18	Computer Accessories	Nos		OTM	PE	GoB	5.00	Planned Dates	16-Aug-23	30-Aug-23	06-Sep-23	13-Sep-23	20-Sep-23	18-Oct-23			
	Laptop		1					Planned Days		14	7	7	7	28	63		
	Desktop		1					Actual Date									
	Online UPS		1					Planned Days									
	Printer- (Small)		1														
	Scanner (Small)		1														
FDIBP-GD-19	Computer Accessories	Nos		RFQ	PE	GoB	5.00	Planned Dates	20-Jul-23	30-Jul-23	30-Jul-23	04-Aug-23	09-Aug-23				
	Laptop		2					Planned Days		10	0	5	5		20		
	Desktop		2					Actual Date									
	Online UPS		2					Planned Days									
FDIBP-GD-20	Office Equipment	Nos		RFQ	PE	GoB	5.00	Planned Dates	20-Aug-23	30-Aug-23	30-Aug-23	04-Sep-23	09-Sep-23				
	Photocopier (Big)		1					Planned Days		10	0	5	5		20		
	Refrigerator		1					Actual Date									
FDIBP-GD-21	Furniture	Nos		RFQ	PE	GoB	5.00	Planned Dates	20-Sep-23	30-Sep-23	30-Sep-23	05-Oct-23	10-Oct-23				
	Wooden Cabinet		2					Planned Days		10	0	5	5		20		
	Table (Big)		4					Actual Date									
	Office Chair		4														
FDIBP-GD-22	Furniture	Nos		OTM	PE	GoB	5.00	Planned Dates	16-Aug-23	30-Aug-23	06-Sep-23	13-Sep-23	20-Sep-23	18-Oct-23			
	Wooden Cabinet		1					Planned Days		14	7	7	7	28	63		
	Table (Big)		2					Actual Date									
	Side Drawer (Small)		6					Planned Days									
	Office Chair		2														
FDIBP-GD-23	Computer Accessories (Tonner/Cartridge)	Nos	10	RFQ	PE	GoB	3.00	Planned Dates	10-Sep-23	19-Sep-23	19-Sep-23	23-Sep-23	26-Sep-23				
								Planned Days		9	0	4	3		16		
								Actual Date									
								Planned Days									
Total							28.00										

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

BDT in Lac

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total Cost (Estimated/Actual)	Time Code for Process	Advertisse Eol	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Remarks				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19				
FDBP-S1	Senior Consultant-Training and capacity building-1	PM	12	SIC/SSS	HOPE	GoB	48.30	Planned Dates	N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23						
								Planned Days						2	14	16						
								Actual Dates														
								Actual Days														
FDBP-S2	Senior Consultant-Training and capacity building-2	PM	12	SIC/SSS	HOPE	GoB	47.61	Planned Dates	N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23						
								Planned Days						2	14	16						
								Actual Dates														
								Actual Days														
FDBP-S3	Senior Consultant-Training and capacity building-3	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S4	Senior Consultant-Inter-ministerial Peer Review & Monitoring of Budget execution - 1	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	10-Jul-23	31-Jul-23	14-Aug-23	21-Aug-23	28-Aug-23	31-Aug-23	7-Sep-23	14-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S5	Senior Consultant-Inter-ministerial Peer Review & Monitoring of Budget execution - 2	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S6	Senior Consultant-Inter-ministerial Peer Review & Monitoring of Budget execution - 3	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S7	Senior Consultant-Social Sector Specialist-1	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	10-Jul-23	31-Jul-23	14-Aug-23	21-Aug-23	28-Aug-23	31-Aug-23	7-Sep-23	14-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S8	Senior Consultant-Budget preparation 1	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	10-Jul-23	31-Jul-23	14-Aug-23	21-Aug-23	28-Aug-23	31-Aug-23	7-Sep-23	14-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S9	Senior Consultant-Budget preparation 2	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														
FDBP-S10	Senior Consultant-Budget release/BIP 1	PM	12	SIC/SSS	HOPE	GoB	54.00	Planned Dates	10-Jul-23	31-Jul-23	14-Aug-23	21-Aug-23	28-Aug-23	31-Aug-23	7-Sep-23	14-Sep-23						
								Planned Days		21	14	7	7	3	7	7	66					
								Actual Dates														
								Actual Days														

FDBP-ID	Description	PM	12	SIC/SSS	HOPE	GoB	Rate	Planned Dates	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23	66
								Planned Days	Actual Dates	Actual Days							
FDBP-S11	Senior Consultant-Budget release/BIP-2	PM	12	SIC/SSS	HOPE	GoB	54.00			21	14	7	7	3	7	7	
FDBP-S12	Consultant-Budget Preparation/Release/BIP-1	PM	12	SIC/SSS	HOPE	GoB	28.36		N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23	
FDBP-S13	Consultant-Budget Preparation/Release/BIP-2	PM	12	SIC/SSS	HOPE	GoB	28.36		N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23	
FDBP-S14	Consultant-Budget Preparation/Release/BIP-3	PM	12	SIC/SSS	HOPE	GoB	28.36		N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23	
FDBP-S15	Consultant Communication and Outreach Specialist	PM	12	SIC/SSS	HOPE	GoB	42.00	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23		
FDBP-S16	Consultant-IT Specialist	PM	12	SIC/SSS	HOPE	GoB	42.00	15-Jul-23	5-Aug-23	19-Aug-23	26-Aug-23	2-Sep-23	5-Sep-23	12-Sep-23	19-Sep-23		
FDBP-S17	Junior Consultant-Administrative support-1	PM	12	SIC/SSS	HOPE	GoB	11.50		N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23	
FDBP-S18	Junior Consultant-Administrative support-2	PM	12	SIC/SSS	HOPE	GoB	10.73		N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23	
FDBP-S19	Junior Consultant-Administrative support-3	PM	12	SIC/SSS	HOPE	GoB	10.73		N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23	
FDBP-S20	Junior Consultant-Administrative support-4	PM	12	SIC/SSS	HOPE	GoB	18.00	10-Jul-23	31-Jul-23	14-Aug-23	21-Aug-23	28-Aug-23	31-Aug-23	7-Sep-23	14-Sep-23		
FDBP-S21	Junior Consultant-Administrative support-5	PM	12	SIC/SSS	HOPE	GoB	18.00	10-Jul-23	31-Jul-23	14-Aug-23	21-Aug-23	28-Aug-23	31-Aug-23	7-Sep-23	14-Sep-23		
Total =							819.95										

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Annual PROCUREMENT PLAN: Consulting / Non-Consulting Services (Individual/Firm)

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Remarks					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20					
FDBP-NS1	Sohayok Service (Cleaner -2 Nos; Shahayok Service-4 Nos; Total-6 Nos)	PM	12x6	SSS	NPD	GoB	26.40	Planned Dates	N/A	N/A	N/A	N/A	N/A	20-Jun-23	22-Jun-23	30-Jun-23								
								Planned Days						2	14	16								
								Actual Dates																
								Actual Days																
FDBP-NS2	Transport Support (Car-2 Nos)	PM	12	SSS	PE	GoB	25.20	Planned Dates						20-Jun-23	22-Jun-23	30-Jun-23								
								Planned Days																
								Actual Dates																
								Actual Days																
Total=							51.60																	