



## **Finance Division, Ministry of Finance**

**“Scheme on Strengthening of State-owned Enterprises’ Governan**

**(ANNUAL PROCUREMENT PLAN)  
FY 2022-2023**

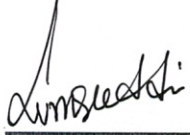
**Strengthening Public Financial Management Program to Enable Ser  
Delivery (SPFMS)**

**Date:**

**(ANNUAL PROCUREMENT PLAN)**  
**FY 2022-2023**

**Summary of Procurement**

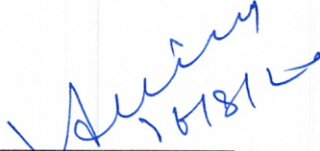
	BDT
	Amount in lac
Goods	44.00
Consultant Service Individual	432.00
Non-Consultant Service	17.00
<b>Total</b>	<b>493.00</b>



Prepared by

**মোঃ সামছুউদ্দীন**

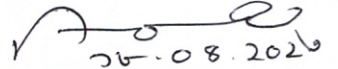
জুনিয়র পরামর্শক (এক্সিকিউটিভ)  
পিএফএম রিফর্মস লিটারশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং ডিভি  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়



Verified By

**সায়েমা শাহীন সুলতানা**

প্রোগ্রাম এক্সিকিউটিভ অ্যান্ড কোঅর্ডিনেটর (উপসচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি (এসপিএফএমএস)  
অর্থবিভাগ, অর্থমন্ত্রণালয়



Recommended by

**(নাজমা মোবারেক)**

জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়



ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance  
 Agency Finance Division  
 Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Goods

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Estd. Cost in Lac Tk.	Time Code for Process	Invita/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
<b>Computer &amp; Accessories</b>															
SOE-G1C	1. Laptop Computer-3Pcs	3	6	RFQ	NPD	5.00	Planned Dates	10-Mar-23	26-Mar-23	9-Apr-23	16-Apr-23	23-Apr-23	21-May-23	86	30-Jun-23
							Planned Days		16	14	7	7	28	72	146
							Actual Dates								
SOE-G2C	1. Laptop-01Pcs 2. Desktop Computer-1Pcs 3. UPS-1 Pcs 4. Color Laser Printer-1Pcs	4	4	RFQ	NPD	5.00	Planned Dates	15-Feb-22	22-Feb-22	22-Feb-22	1-Mar-22	4-Mar-22	11-Mar-22		30-Jun-23
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
<b>Office Equipment</b>															
SOE-G3C	1.projector and accessories-01PCS	5	13	RFQ	NPD	1.50	Planned Dates	25-Mar-23	25-Mar-23	1-Apr-23	8-Apr-23	11-Apr-23	18-Apr-23		30-Jun-23
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
							Actual Days								
SOE-G4C	Sound System Equipment	4	4	OTM	NPD	18.00	Planned Dates	15-Feb-23	3-Mar-23	31-Mar-23	7-Apr-23	14-Apr-23	12-May-23	72	30-Jun-23
							Planned Days		16	14	7	7	21	65	125
							Actual Dates								
							Actual Days								

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**Office Furniture**

SOE-G7C	1. Director Table-1Pcs 2. Director Chair -1Pcs 3. Mini Meeting Table-1Pcs 4. Visitor Chair-4Pcs 5. Steel File Cabinet-03Pcs 6. Sofa (1+2+3)-1Set 7. Executive Table- 01Pcs 8. Executive Chair-02Pcs 9. Fixed Chair-02Pcs	5	19	RFQ	NPD	5.00	Planned Dates	15-Feb-23	15-Feb-23	22-Feb-23	1-Mar-23	4-Mar-23	11-Mar-23		30-Jun-23
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
							Actual Days								

**Computer Consumables**

SOE-G5C	1. Printer Toner-11Pcs 2. SSD Storage Device-20Pcs 3. Portable Hard Disk-5Pcs 4. Power Strip-20Pcs 5. Wireless Mouse-5Pcs 6. Wireless Keyboasd-5Pcs 7. Mouse Pad-20Pcs	7	86	RFQ	NPD	4.00	Planned Dates	5-Mar-23	5-Mar-23	12-Mar-23	19-Mar-23	22-Mar-23	29-Mar-23		30-Jun-23
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								

**Software**

SOE-G8C	1. Windows 10 Pro with Licence 2. Office Home & Business with Licence 3. PDF to Word Convater with Licence	3	25	RFQ	NPD	5.00	Planned Dates	10-Mar-23	10-Mar-23	17-Mar-23	24-Mar-23	27-Mar-23	3-Apr-23		30-Jun-23
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								

**Printing & Binding**

SOE-G9C	Printing and Binding	1		RFQ	NPD	0.50	Planned Dates	16-Mar-23	16-Mar-23	23-Mar-23	30-Mar-23	2-Apr-23	9-Apr-23		30-Jun-23
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								
<b>Total</b>						<b>44.00</b>									

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Annual Procurement Plan  
**Consultant Service Individual**

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
SOE-S3	Sr. Consultant-Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-3	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-S4	Sr. Consultant-Research Analysts (Fiscal Risks Assessment)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-S6	Sr. Consultant-Research Analysts (Legal, Rules & Regulations)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-S8	Senior IT Consultant	PM	12	ICS	HOPE	GoB	36.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
SOE-\$9	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$10	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$12	Consultant-Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$14	Consultant-Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
SOE-S18	Consultant-Office Management	PM	12	ICS	HOPE	GoB	18.00	Planned Dates	15-Mar-23	-	8-Apr-23	29-Apr-23	-	6-May-23	13-May-23	20-May-23		30-Jun-23
								Planned Days							7			
								Actual Dates										
								Actual Days										
SOE-S19	IT Consultant (Programmer)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23
								Planned Days							7			
								Actual Dates										
								Actual Days										
SOE-S20	IT Consultant (Programmer)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23
								Planned Days							7			
								Actual Dates										
								Actual Days										
SOE-S21	Junior Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23
								Planned Days										
								Actual Dates										
								Actual Days										

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
SOE-523	Junior Consultant-Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA	NA	NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-525	Junior Consultant-Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-528	Junior Consultant Executive-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days									7			
								Actual Dates												
								Actual Days												
SOE-529	Junior Consultant Executive-2	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
SOE-\$30	Junior Consultant Executive-3	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$31	Junior Consultant Executive-4	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$32	Junior Consultant Executive-5	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$34	Junior Consultant Executive-7	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Singned		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
<b>Total =</b>							<b>432.00</b>													

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**ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)**

Ministry/Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: **Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200**

Budget : Development

Scheme Name: **Scheme on Strengthening of State-owned Enterprises' Governance**

**Non Consulting Service**

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invita/Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
SOE-NSZ	Sohayok Service	PM	36	OTM	NPD	GoB	17.00	Plann+A37:R50ed Days						Contrat Singned		
								Planned Days								
	Actual Dates															
	Actual Days															
<b>Total</b>							<b>17.00</b>									

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