



Finance Division, Ministry of Finance
Strengthening Public Financial Management Program to Enable Service Delivery
(SPFMS)

Annual Procurement Plan
FY 2022-23
(Revised: 3rd Quarter)



Scheme on Internal Audit and Audit Follow-up

Address: Shaheed Prokoushali Bhaban, IEB Head Quarter (4th Floor), Ramna, Dhaka-1000

(Annual PROCUREMENT PLAN)

(Revised: 3rd Quarter)

For FY 2022-2023

Summary of Procurement:

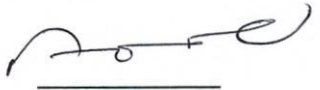
(In lakh taka)

SL	Category	Amount	Total Package	Completed Packages	On Process Packages
1	Goods	30.00	7	1	1
2	Consulting Service (Individual)	348.00	12	9	3
3	Consulting Service (Firm)	100.00	1	0	0
4	Non Consulting Service (Firm)	10.00	1	1	0
Total		488.00	21	11	4

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ANNUAL PROCUREMENT PLAN

Goods
Finance Ministry / Division-Finance

Agency : Finance Division



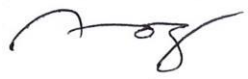
Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Internal Audit and Audit Follow-Up

Goods

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Total cost in Lac Taka	Time Code for Process	invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Name of Supplier	Contract Amount (Tk.)	Total time to Contract Signature	Time for Completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
IA-G19	Office Equipment	Set	1	RFQ	PE	5.00	Planned Dates	15-Jan-23	25-Jan-23	25-Jan-23	01-Feb-23	08-Feb-23		Computer Source	3,46,000.00	30 days		Completed
	Planned Days							10	0	7	7		24					
	Actual Date																	
	Actual days																	
IA-G21	Computer Accessories - Toner, Pointer, Voice Recorder, Portable Voice Amplifier	Nos	LS	RFQ	PE	4.00	Planned Dates	6-Apr-23	16-Apr-23	16-Apr-23	23-Apr-23	30-Apr-23				30 days		On process
	Planned Days							10	0	7	7		24					
	Actual Date																	
	Actual days																	
IA-G22	Office Equipment	Nos	1	RFQ/DTM	PE	5.00	Planned Dates	02-May-23	12-May-23	12-May-23	19-May-23	26-May-23				30 days		
	Planned Days							10	0	7	7		24					
	Actual Date																	
	Actual days																	
IA-G23	Internal Decoration	Nos	2	RFQ	PE	3.00	Planned Dates									30 days		
	Planned Days												0					
	Actual Date																	
	Actual days																	
IA-G25	Computer Software (Ms Office, Adobe Software)	Nos	20	RFQ	PE	5.00	Planned Dates	02-May-23	12-May-23	12-May-23	19-May-23	26-May-23				30 days		
	Planned Days							10	0	7	7		24					
	Actual Date																	
	Actual days																	
IA-G26	Other Stationary	Nos	LS	RFQ	PE	3.00	Planned Dates	15-May-23	25-May-23	25-May-23	01-Jun-23	08-Jun-23				30 days		
	Planned Days							10	0	7	7		24					
	Actual Date																	
	Actual days																	
IA-G27	Publication	Nos	LS	RFQ	PE	5.00	Planned Dates	01-May-23	11-May-23	11-May-23	18-May-23	25-May-23				30 days		
	Planned Days							10	0	7	7		24					
	Actual Date																	
	Actual days																	
Total						30.00												

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Annual PROCUREMENT PLAN: Consulting Services (Individual)

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Internal Audit and Audit Follow-up

(In Lakh Taka)

Package No	Description of procurement package	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
IA-S15	Sr. Consultant-Internal Auditor- 1	PM	12	ICS/SSS	HOPE	GoB	42.00	Planned Dates	N/A	N/A	N/A	12/19/2022	N/A	1/2/2023	1/9/2023	1/16/2023		Completed
								Planned Days				14	7	7	7			
								Actual Dates										
								Actual Days										
IA-S16	Sr. Consultant-Internal Auditor- 2	PM	12	ICS/SSS	HOPE	GoB	42.00	Planned Dates	N/A	N/A	N/A	12/19/2022	N/A	1/2/2023	1/9/2023	1/16/2023		Completed
								Planned Days				14	7	7	7			
								Actual Dates										
								Actual Days										
IA-S17	Sr. Consultant-Internal Auditor- 3	PM	12	ICS/SSS	HOPE	GoB	42.00	Planned Dates	N/A	N/A	N/A	12/19/2022	N/A	1/2/2023	1/9/2023	1/16/2023		Completed
								Planned Days				14	7	7	7			
								Actual Dates										
								Actual Days										
IA-S18	Sr. Consultant-Internal Auditor- 4	PM	12	ICS/SSS	HOPE	GoB	42.00	Planned Dates	4/18/2023	4/18/2023	5/9/2023	5/23/2023	5/30/2023	6/6/2023	6/13/2023	6/20/2023	65 days	On Process
								Planned Days			21	14	7	7	7	7		
								Actual Dates										
								Actual Days										
IA-S19	Sr. Consultant-Internal Auditor- 5	PM	12	ICS/SSS	HOPE	GoB	42.00	Planned Dates	4/18/2023	4/18/2023	5/9/2023	5/23/2023	5/30/2023	6/6/2023	6/13/2023	6/20/2023	65 days	On Process
								Planned Days			21	14	7	7	7	7		
								Actual Dates										
								Actual Days										
IA-S20	Sr. Consultant-Procurement Specialist 1	PM	12	ICS/SSS	HOPE	GoB	42.00	Planned Dates	N/A	N/A	N/A	12/1/2022	N/A	12/15/2022	12/22/2022	12/29/2022	65 days	Completed
								Planned Days				14	7	7	7			
								Actual Dates										
								Actual Days										
IA-S21	Senior IT Consultant 1	PM	12	ICS	HOPE	GoB	36.00	Planned Dates	1st Aug'22		14th Aug '22	20 Aug'22	27 Aug'22	5th Sep'22	12 Sep'22	20 Sep'22	60 days	Completed
								Planned Days			14	7	7	7	7			
								Actual Dates										
								Actual Days										
IA-S23	Junior Consultant (Internal Auditor)-1	PM	12	ICS/SSS	HOPE	GoB	12.00	Planned Dates	N/A	N/A	N/A	12/19/2022	N/A	1/2/2023	1/9/2023	1/16/2023	65 days	Completed
								Planned Days				14	7	7	7			
								Actual Dates										
								Actual Days										

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IA-S24	Junior Consultant (Internal Auditor)-2	PM	12	ICS/SSS	HOPE	GoB	12.00	Planned Dates	4/18/2023	4/18/2023	4/18/2023	5/2/2023	5/2/2023	5/9/2023	5/16/2023	5/23/2023	65 days	On Process
								Planned Days				14		7	7	7		
								Actual Dates										
								Actual Days										
IA-S25	Junior Consultant- Procurement 1	PM	12	ICS/SSS	HOPE	GoB	12.00	Planned Dates	N/A	N/A	N/A	12/1/2022	N/A	12/15/2022	12/22/2022	12/29/2022	65 days	Completed
								Planned Days				14		7	7	7		
								Actual Dates										
								Actual Days										
IA-S26	Junior Consultant- Administration & Training 1	PM	12	ICS/SSS	HOPE	GoB	12.00	Planned Dates	N/A	N/A	N/A	12/19/2022	N/A	1/2/2023	1/9/2023	1/16/2023	65 days	Completed
								Planned Days				14		7	7	7		
								Actual Dates										
								Actual Days										
IA-S27	Junior Consultant- IT 1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	1st Aug'22		14th Aug '22	20 Aug'22	27 Aug'22	5th Sep'22	12 Sep'22	20 Sep'22	60 days	Completed
								Planned Days			14	7	7	7	7	7		
								Actual Dates										
								Actual Days										
Total =							348.00											

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Annual PROCUREMENT PLAN: Consulting Services (Firm)

Finance Ministry / Division-Finance

Agency Finance Division

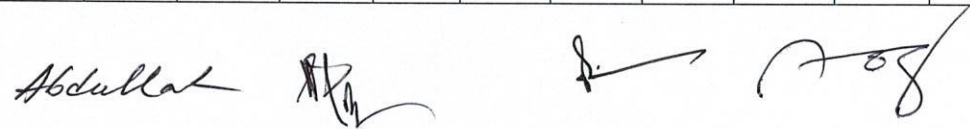
Procuring Entity Name & Code

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(In Lakh Taka)

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Name of Service Provider	Contract Value (BDT)	Total time to Contract Signature	Remarks
IA-S05	Consultant (Audit Firm)	PM	30	QCBS	PE	GoB	100.00	Planned Dates	1-Apr-23	1-Apr-23	22-Apr-23	6-May-23	13-May-23	20-May-23	3-Jun-23	17-Jun-23			120 days	
								Planned Days			21	14	7	7	14	14			56	
								Actual Dates												
								Actual Days												
						Total =	100.00													



Annual PROCUREMENT PLAN: Non-Consulting Services (Firm)

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Internal Audit and Audit Follow-up

(In Lakh Taka)

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Name of Service Provider	Contract Value (BDT)	Total time to Contract Signature	Remarks	
IA-S03	Shahayok Services (Firm-outsourcing)	PM	36	OTM / SSS	PE	GoB	10.00	Planned Dates	N/A	N/A	N/A	N/A	1-Mar-23	6-Mar-23	5th Feb'23	20th Feb'23	Faiza Enterprise	2-Jan-00	50 days	Completed	
								Planned Days							5	7			14		26
								Actual Dates													
								Actual Days													
						Total =	10.00														