



Finance Division, Ministry of Finance

“Scheme on Strengthening of State-owned Enterprises’ Governan

(ANNUAL PROCUREMENT PLAN)

FY 2022-2023

**Strengthening Public Financial Management Program to Enable Sei
Delivery (SPFMS)**

Date:

(ANNUAL PROCUREMENT PLAN)
FY 2022-2023


Summary of Procurement

	BDT
	Amount in lac
Goods	44.00
Consultant Service Individual	432.00
<u>Non-Consultant Service (17+170.30)</u>	<u>187.30</u>
Total	663.30



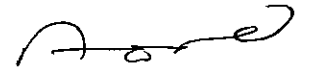
Prepared by

মোঃ সামছুউদ্দীন
জুনিয়র পরামর্শক (এক্সিকিউটিভ)
পিএফএম রিসার্চস লিটারেশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং ডিভ
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়



Verified By

সায়েমা শাহীন সুলতানা
প্রোগ্রাম এক্সিকিউটিভ অ্যান্ড কোঅর্ডিনেটর (উপসচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি (এসপিএফএমএল)
অর্থবিভাগ, অর্থমন্ত্রণালয়



Recommended by

(নাজমা মোবারেক)
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance
Agent Finance Division
Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Budget : Development

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Authority	Est. Cost in Lac Tk.	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Computer & Accessories															
SOE-G1C	1. Desktop Computer-2Pcs 2. Laser Printer-3Pcs 3. UPS-2Pcs	3	6	OTM	NPD	5.00	Planned Dates	10-Mar-23	26-Mar-23	9-Apr-23	16-Apr-23	23-Apr-23	21-May-23	86	30-Jun-23
							Planned Days		16	14	7	7	28	72	146
							Actual Dates								
SOE-G2C	1. Laptop-01Pcs 2. Desktop Computer-1Pcs 3. UPS-1 Pcs 4. Color Laser Printer-1Pcs	4	4	RFQ	NPD	5.00	Planned Dates	15-Feb-22	22-Feb-22	22-Feb-22	1-Mar-22	4-Mar-22	11-Mar-22		30-Jun-23
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
Office Equipment															
SOE-G3C	1. Refrigerator-01PCS 2. Microwave Oven-02 Pcs 3. Electric kettle-08PCS	5	13	RFQ	NPD	1.50	Planned Dates	25-Mar-23	25-Mar-23	1-Apr-23	8-Apr-23	11-Apr-23	18-Apr-23		30-Jun-23
							Planned Days		7	0	7	3	7	24	
							Actual Dates								
SOE-G4C	Sound System Equipment	4	4	OTM	NPD	18.00	Planned Dates	15-Feb-23	3-Mar-23	31-Mar-23	7-Apr-23	14-Apr-23	12-May-23	72	30-Jun-23
							Planned Days		16	14	7	7	21	65	125
							Actual Dates								

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Office Furniture

SOE-67C	1. Director Table-1Pcs 2. Director Chair -1Pcs 3. Mini Meeting Table-1Pcs 4. Visitor Chair-4Pcs 5. Steel File Cabinet-03Pcs 6. Sofa (1+2+3)-1Set 7. Executive Table- 01Pcs 8. Executive Chair-02Pcs 9. Fixed Chair-02Pcs	5	19	RFQ	NPD	5.00	Planned Dates	15-Feb-23	15-Feb-23	22-Feb-23	1-Mar-23	4-Mar-23	11-Mar-23	30-Jun-23	
							Planned Days			7	0	7	3	7	24
							Actual Dates								
							Actual Days								

Computer Consumables

SOE-65C	1. Printer Toner-11Pcs 2. SSD Storage Device-20Pcs 3. Portable Hard Disk-5Pcs 4. Power Strip-20Pcs 5. Wireless Mouse-5Pcs 6. Wireless Keyboard-5Pcs 7. Mouse Pad-20Pcs	7	86	RFQ	NPD	4.00	Planned Dates	5-Mar-23	5-Mar-23	12-Mar-23	19-Mar-23	22-Mar-23	29-Mar-23	30-Jun-23
							Planned Days		7	0	7	3	7	
							Actual Dates							
							Actual Days							

Software

SOE-68C	1. Windows 10 Pro with Licence 2. Office Home & Business with Licence 3. PDF to Word Converter with Licence	3	25	RFQ	NPD	5.00	Planned Dates	10-Mar-23	10-Mar-23	17-Mar-23	24-Mar-23	27-Mar-23	3-Apr-23	30-Jun-23
							Planned Days		7	0	7	3	7	
							Actual Dates							
							Actual Days							

Printing & Binding

SOE-69C	Printing and Binding	1		RFQ	NPD	0.50	Planned Dates	16-Mar-23	16-Mar-23	23-Mar-23	30-Mar-23	2-Apr-23	9-Apr-23	30-Jun-23
							Planned Days		7	0	7	3	7	
							Actual Dates							
							Actual Days							
Total						44.00								

Ambedkar


**Annual Procurement Plan
Consultant Service Individual**

Finance Ministry / Division-Finance
Agency : Finance Division
Procuring Entity Name & Code
Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Final Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19					
SOE-53	Sr. Consultant- Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23					
								Planned Days															
								Actual Dates															
SOE-54	Sr. Consultant- Research Analysts (Fiscal Risks Assessment)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23					
								Planned Days															
								Actual Dates															
SOE-56	Sr. Consultant- Research Analysts (Legal, Rules & Regulations)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23					
								Planned Days															
								Actual Dates															
SOE-58	Senior IT Consultant	PM	12	ICS	HOPE	GoB	36.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23					
								Planned Days															
								Actual Dates															

Signature
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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process			Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract				
								Planned Dates	Planned Days	Actual Dates														
SOE-S9	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	NA	Contract Signed	30-Jun-23					
								Planned Days																
								Actual Dates																
SOE-S10	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	NA	Contract Signed	30-Jun-23					
								Planned Days																
								Actual Dates																
SOE-S12	Consultant-Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	NA	Contract Signed	30-Jun-23					
								Planned Days																
								Actual Dates																
SOE-S14	Consultant-Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	NA	Contract Signed	30-Jun-23					
								Planned Days																
								Actual Dates																

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract							
SOE-518	Consultant-Office Management	PM	12	ICS	HOPE	GoB	18.00	Planned Dates	15-Mar-23	-	8-Apr-23	29-Apr-23	-	6-May-23	13-May-23	20-May-23		30-Jun-23							
								Planned Days																	
								Actual Dates																	
SOE-519	IT Consultant (Programmer)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	
SOE-520	IT Consultant (Programmer)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	
SOE-521	Junior Consultant- Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract							
SOE-523	Junior Consultant- Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA	NA	NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
SOE-525	Junior Consultant- Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA	NA	NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
SOE-528	Junior Consultant Executive-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA	NA	NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
SOE-529	Junior Consultant Executive-2	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA	NA	NA	NA		NA	NA	Contract Signed		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	



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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract							
SOE-530	Junior Consultant Executive-3	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contract Singned		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
SOE-531	Junior Consultant Executive-4	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contract Singned		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
SOE-532	Junior Consultant Executive-5	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contract Singned		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
SOE-534	Junior Consultant Executive-7	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contract Singned		30-Jun-23							
								Planned Days																	
								Actual Dates																	
								Actual Days																	
							Total =											432.00							

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance
 Agency : Finance Division
 Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
 Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance
 Non Consulting Service

Budget : Development

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Invitation/Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1			4		6	7	8	9	10	11	12	13	14	15	16	17	
SOE-NS2	Sohayok Service	PM	36	OTM	NPD	GoB	17.00	Plann+A3						Contract Singned			
	Office Cleaning	PM	36					7:R50ed Days									
							Total										17.00

Handwritten signatures:
 1. *Amrutha*
 2. *Prithvi*
 3. *[Signature]*

ANNUA+A37:RS0L PROCUREMENT PLAN: Non Consulting Services

Ministry/Division: Ministry of Finance
Finance Division
Agency: Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance
Non Consulting Services

Budget : Development

Package No	Lot	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Invita/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
SOE-NS4		Training Program on SOE Governance, Performance Evaluation and Fiscal Risk Management							Planned Dates	11-Oct-22	27-Oct-22	24-Nov-22	1-Dec-22	8-Dec-22	29-Dec-22	79	30-Jun-23	
		Training Program on SOE Governance, Performance Evaluation and Debt Management of SOEs		1	OTM	NPD	GoB	170.30	Planned Days		16	28	7	7	21	79		
									Actual Dates									
									Actual Days									
																Sub Total	170.30	

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