



Finance Division, Ministry of Finance

“Scheme on Strengthening of State-owned Enterprises’ Governance”

**(ANNUAL PROCUREMENT PLAN)
FY 2022-2023**

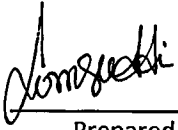
Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Date:

(ANNUAL PROCUREMENT PLAN)
FY 2021-2022

Summary of Procurement

	BDT Amount in lac
Goods	100.29
Consultant Service Individual	696.00
Non-Consultant Service	228.30
Total	1,024.59

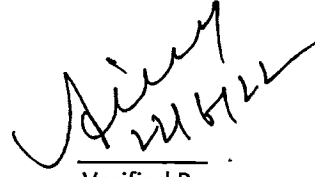


Prepared by

মোঃ সামিউল হোসেন

জুনিয়র পরামর্শক (এক্সিকিউটিভ)
পিএফএম রিফর্মস বিভাগ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং ডিভি
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

Checked by

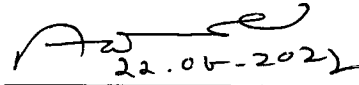


Verified By

সায়েমা শাহীন সুলতানা

প্রোগ্রাম এক্সিকিউটিভ অ্যান্ড কো-অর্ডিনেটর (উপসচিব) National Program Director (Additional Secretary)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি (এসপিএফএমএস) Strengthening Public Financial Management Program to
অর্থবিভাগ, অর্থমন্ত্রণালয় Enable Service Delivery (SPFMS)
Finance Division, Ministry of Finance

Recommended by



22.06-2021

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Goods

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Estd. Cost In Lac Tk.	Time Code for Process	Invita/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16			
SOE-GIC	Computer & Accessories	3		OTM	NPD	5.00	Planned Dates	5-Jan-23	21-Jan-23	18-Feb-23	25-Feb-23	4-Mar-23	1-Apr-23	86	30-Jun-23			
	Laptop		1															
	Desktop Computer		3							Planned Days		16	28	7	7	28	86	146
	UPS		3							Actual Dates								
SOE-GIC	1. Printer Big- 1PCS 2. Printer Small-1PCS 3. Scanner Legal-2PCS 4. Scanner Small-3PCS 5. Wifi Router-2PCS 6. External Storage Device- 02Pcs	6	11	RFQ	NPD	5.00	Planned Dates	15-Aug-22	22-Aug-22	22-Aug-22	29-Aug-22	1-Sep-22	8-Sep-22		30-Jun-23			
	Planned Days							7	0	7	3	7						
	Actual Dates																	
SOE-GIC	1. Laptop-1Pcs 2. Desktop-3Pcs 3. UPS-3Pcs	3	7	RFQ	NPD	5.00	Planned Dates	20-Mar-23	20-Mar-23	27-Mar-23	3-Apr-23	6-Apr-23	13-Apr-23		30-Jun-23			
	Planned Days							7	0	7	3	7						
	Actual Dates																	
	Actual Days																	

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SOE-G4C	Office Equipment	8		OTM	NPD	37.79	Planned Dates	25-Oct-22	10-Nov-22	8-Dec-22	15-Dec-22	22-Dec-22	19-Jan-23	72	30-Jun-23
	Photocopier (Small)		4				Planned Days		16	21	7	7	21	72	132
	Pedestal Fan		5												
	Laminating Machine		2												
	Spiral binding machine		1												
	Voltage Stabilizer		3												
	Sound System Equipment		1												
	Refrigerator		1												
	Crockerles		10												
SOE-G5C	1. Water Dispenser-02PCS 2. Spiral binding machine-01PCS 3. Camera-01PCS 4. Microwave Oven-02 Pcs 5. Smart TV-01Pcs 65 Inch	5	6	RFQ	NPD	5.00	Planned Dates	20-Aug-22	20-Aug-22	27-Aug-22	3-Sep-22	6-Sep-22	13-Sep-22		30-Jun-23
	Planned Days							7	0	7	3	7			
	Actual Dates														
	Actual Days														
SOE-G6C	Office Furniture	12		OTM	NPD	17.50	Planned Dates	19-Jan-23	4-Feb-23	25-Feb-23	4-Mar-23	11-Mar-23	1-Apr-23	72	30-Jun-23
	Sofa		3				Planned Days		16	21	7	7	21	72	132
	Steel Cupboard		30				Actual Dates								
	Wooden Cabinet		18				Actual Days								
	File Cabinet		59												
	Small Drawer		20												
	Computer Table		30												
	Table Medium		1												
	Office Desk		15												
	Office Desk Chair		10												
	Tea Table		3												
	Tea Trolley		1												
	Office Chair		80												
	SOE-G7C		1. Sofa -03Pcs 2. Tea Table-03Pcs 3. Tea Trolley-1Pcs				5	19	RFQ	NPD	5.00	Planned Dates	20-Feb-23	20-Feb-23	27-Feb-23
Planned Days			7	0	7	3						7			
Actual Dates															
Actual Days															

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SOE-G8C	1. Paper A4 Size 2. Paper Legel Size 3. Printer Toner 4. Tissue	4	4	RFQ	NPD	5.00	Planned Dates	20-Aug-22	20-Aug-22	27-Aug-22	3-Sep-22	6-Sep-22	13-Sep-22		30-Jun-23
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								
SOE-G9C	Softwer with licence	1	1	OTM	NPD	10.00	Planned Dates	19-Jan-23	4-Feb-23	25-Feb-23	4-Mar-23	11-Mar-23	1-Apr-23	72	30-Jun-23
							Planned Days		16	21	7	7	21	72	132
							Actual Dates								
							Actual Days								
SOE-G10C	Computer Softwer 1. Windows 2. Office 3. Others	3		RFQ	NPD	5.00	Planned Dates	20-Nov-22	20-Nov-22	27-Nov-22	4-Dec-22	7-Dec-22	14-Dec-22		30-Jun-23
							Planned Days		7	0	7	3	7		
							Actual Dates								
							Actual Days								
Total						100.29									

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**Annual Procurement Plan
Consultant Service Individual**

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
SOE-\$1	Sr. Consultant-Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-1	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23		
								Planned Days			24	21	-	7	7	7	66			
								Actual Dates												
								Actual Days												
SOE-\$3	Sr. Consultant-Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-3	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$4	Sr. Consultant-Research Analysts (Fiscal Risks Assessment)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												
SOE-\$6	Sr. Consultant-Research Analysts (Legal, Rules & Regulations)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23		
								Planned Days												
								Actual Dates												
								Actual Days												

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SOE-57	Senior Consultant (Governance)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-58	Senior Consultant	PM	12	ICS	HOPE	GoB	36.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-59	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-510	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-511	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turmaround Strategy)-3	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days			24	21	-	7	7	7	66		
								Actual Dates											
								Actual Days											

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SOE-S12	Consultant-Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-S13	Consultant-Research Analysts (Fiscal Risks Assessment)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days			24	21	-	7	7	7	66		
								Actual Dates											
								Actual Days											
SOE-S14	Consultant-Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-S15	Consultant-Research Analysts (Debt and Contingent Liabilities)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days			24	21	-	7	7	7	66		
								Actual Dates											
								Actual Days											
SOE-S16	Consultant-Research Analysts (Legal, Rules & Regulations)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	

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SOE-518	Consultant-Office Management	PM	12	ICS	HOPE	GoB	18.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22		30-Jun-23	
								Planned Days							7				
								Actual Dates											
								Actual Days											
SOE-519	IT Consultant (Programmer)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23	
								Planned Days							7				
								Actual Dates											
								Actual Days											
SOE-520	IT Consultant (Programmer)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23	
								Planned Days							7				
								Actual Dates											
								Actual Days											
SOE-521	Junior Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contract Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-522	Junior Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-2	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days			24	21	-	7	7	7	66		
								Actual Dates											
								Actual Days											

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SOE-523	Junior Consultant- Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA	NA	NA	NA		NA	NA	Contrat Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-524	Junior Consultant- Research Analysts (Fiscal Risks Assessment)-2	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days			24	21	-	7	7	7	66		
								Actual Dates											
								Actual Days											
SOE-525	Junior Consultant- Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed		30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-526	Junior Consultant- Research Analysts (Debt and Contingent Liabilities)-2	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											
SOE-527	Junior IT Consultant (Hardware)	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23	
								Planned Days											
								Actual Dates											
								Actual Days											

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SOE-528	Junior Consultant Executive-1	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed	30-Jun-23
								Planned Days							7		
								Actual Dates									
								Actual Days									
SOE-529	Junior Consultant Executive-2	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed	30-Jun-23
								Planned Days									
								Actual Dates									
								Actual Days									
SOE-530	Junior Consultant Executive-3	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed	30-Jun-23
								Planned Days									
								Actual Dates									
								Actual Days									
SOE-531	Junior Consultant Executive-4	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed	30-Jun-23
								Planned Days									
								Actual Dates									
								Actual Days									
SOE-532	Junior Consultant Executive-5	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed	30-Jun-23
								Planned Days									
								Actual Dates									
								Actual Days									

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SOE-533	Junior Consultant Executive-6	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23
								Planned Days							7			
								Actual Dates										
								Actual Days										
SOE-534	Junior Consultant Executive-7	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	NA		NA	NA		NA	NA	Contrat Signed		30-Jun-23
								Planned Days										
								Actual Dates										
								Actual Days										
SOE-535	Junior Consultant Executive-8	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23
								Planned Days			24	21	-	7	7	7	66	
								Actual Dates										
								Actual Days										
SOE-536	Junior Consultant Executive-9	PM	12	ICS	HOPE	GoB	12.00	Planned Dates	18-Aug-22	-	11-Sep-22	2-Oct-22	-	9-Oct-22	16-Oct-22	23-Oct-22	66	30-Jun-23
								Planned Days			24	21	-	7	7	7	66	
								Actual Dates										
								Actual Days										
Total =							696.00											

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Non Consulting Service

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invita/Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
SOE-NS1	Data Entry Analyst	PM	72	OTM	NPD	GoB	16.00	Planned Dates	25-Aug-22	10-Sep-22	8-Oct-22	15-Oct-22	22-Oct-22	12-Nov-22	79	30-Jun-23		
								Planned Days		16	28	7	7	21	79			
								Actual Dates										
								Actual Days										
SOE-NS2	Sohayok Service	PM	36	OTM	NPD	GoB	16.00	Planned Dates						Contract Signed				
	Office Cleaning	PM	36															
Total =							32.00											

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance

Agency: Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Non Consulting Service

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Invita/Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
SOE-NS3	Transport		12	OTM	NPD	GoB	26.00	Planned Dates	19-Aug-22	4-Sep-22	2-Oct-22	9-Oct-22	16-Oct-22	6-Nov-22	79	30-Jun-23		
								Planned Days		16	28	7	7	21	79			
								Actual Dates										
								Actual Days										
Total							26.00											

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ANNUAL PROCUREMENT PLAN: Non Consulting Services

Ministry/Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Non Consulting Services

Package No	Lot	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	invita/Advertise Tander	Tender Opehing	Tender Evaluation	Appralal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18						
SOE-NS4		Knowledge Exchange Program on SOE Governance, Performance Evaluation and Fiscal Risk Management		1	OTM	NPD	GoB	170.30	Planned Dates	11-Oct-22	27-Oct-22	24-Nov-22	1-Dec-22	8-Dec-22	29-Dec-22	79	30-Jun-23						
									Planned Days		16	28	7	7	21	79							
		Actual Dates																					
		Actual Days																					
Sub Total								170.30															
Total								228.30															

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