

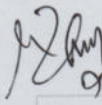
-95-

Government of the People's Republic of Bangladesh  
Finance Division, Ministry of Finance  
Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)  
Scheme on PFM Reforms Leadership, Coordination and Monitoring  
UCEP Cheney Tower (2nd Floor), 25, Segunbagicha, Dhaka

**ANNUAL PROCUREMENT PLAN**  
**FY 2020-21**

**Summary of Procurement**

	BDT (in Lac Taka)
<u>Goods</u>	69.50
<u>Works</u>	-
<u>Service</u>	
Individual Consultant	1,321.00
Firm	378.00
Non Consulting Services	183.85
<b>Total</b>	<b>1,952.35</b>

  
9.8.2020

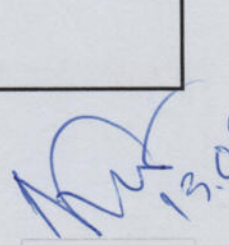
Prepared By

**Md. Masud Rana**  
Junior Consultant (Executive)  
PFMRLCM Scheme, SPFMS Program  
Finance Division, Ministry of Finance

  
20/8/20

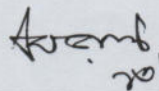
Checked By

**(Md. Shahed Hasan)**  
Consultant (Finance & Accounts Manager)  
PFM Reforms Leadership, Coordination and Monitoring Scheme  
Strengthening Public Financial Management Program  
Finance Division, Ministry of Finance

  
13.08.2020

Checked By

শাহ মোঃ নাজমুল করিম  
প্রকিউরমেন্ট স্পেশালিস্ট  
পিএফএম রিকর্ডস বিভাগ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং স্কিম  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়

  
20/8/2020

Verified By

এস. এম. মঈন উদ্দীন আহমেদ  
প্রোগ্রাম এন্ড্রিকিউটিভ অ্যান্ড কোঅর্ডিনেটর  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়

  
20/8/2020

Recommended By

**(মোঃ হাবিবুর রহমান)**  
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়

## ANNUAL PROCUREMENT PLAN 2020-21

Ministry: Ministry of Finance  
 Agency: Finance Division  
 Procuring Entity Name & Code NA

Program Name: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)  
 Scheme Name: Scheme on PFM Reforms Leadership, Coordination & Monitoring

Budget : Development

**Goods**

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Appralval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
<b>FD-GD4</b>	<b>Office Equipment</b>	Nos		OTM-1	PD	IDA/GoB	10.00	Planned Dates	07-Feb-21	23-Feb-21	16-Mar-21	23-Mar-21	30-Mar-21	20-Apr-21	72	04-Jun-21
	Photocopier Machine (Heavy duty & Speed)(Sch-01 ,IPF-1)		2					Planned Days		16	21	7	7	21	72	132
	Refrigerator(Sch-01 ,IPF-00)		1					Actual Dates								
	Finger Print Machne-(Sch-01 ,IPF-00)		1					Actual Days								
	Micro ovens-(Sch-01 ,IPF-00)		1													
	Padestal Fan (Sch-0, IPF-1)		1													
<b>FD-GD11</b>	<b>AC (24000 BTU) for IPF</b>	Nos	4	RFQ-1	PD	IDA/GoB	5.00	Planned Dates	13-Dec-20	20-Dec-20	03-Jan-21	06-Jan-21	09-Jan-21	16-Jan-21	27	30-Jan-21
								Planned Days		7	14	3	3	7	27	41
								Actual Dates								
								Actual Days								
<b>FD-GD12</b>	<b>Computer &amp; Accessories</b>	Nos		OTM-2	PD	IDA/GoB	31.50	Planned Dates	07-Feb-21	23-Feb-21	16-Mar-21	23-Mar-21	30-Mar-21	27-Apr-21		27-May-21
	Video Conference System (Sch-1, IPF-0)		1					Planned Days		16	21	7	7	28	79	109
	Laser Printer Big Size (Sch-2, IPF-0)		2					Actual Dates								
	Scanner Legal (Sch-1, IPF-1)		2					Actual Days								
	Scanner Small (Sch-8, IPF-3)		11													
	Smart Board 85" (Sch-0, IPF-1)		1													
	UPS (Sch-0, IPF-50)		50													
	Colour Laser Printer (Sch-0, IPF-1)		1													
	<b>Sound System with recording for IPF</b>															
	Seminar Room		1													
	Computer Labs		3													
	Class Rooms		5													
	<b>Sound System (Mouth Speaker) for Scheme</b>		LS					LS								
<b>FD-GD13</b>	<b>Stationary for Scheme Office</b>	LS	LS	RFQ-2	PD	IDA/GoB	5.00	Planned Dates	14-Feb-21	21-Feb-21	07-Mar-21	10-Mar-21	13-Mar-21	20-Mar-21	27	03-Apr-21
								Planned Days		7	14	3	3	7	27	41
								Actual Dates								
								Actual Days								



Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lac Tk	Time Code for Process	invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
FD-GDI4	Computer Consumables	LS	LS	RFQ-3	PD	IDA/GoB	5.00	Planned Dates	20-Dec-20	27-Dec-20	10-Jan-21	13-Jan-21	16-Jan-21	23-Jan-21		22-Feb-21	
								Planned Days		7	14	3	3	7	34	64	
								Actual Dates									
								Actual Days									
FD-GDI5	Camera (Sch-02 ,IPF-0)	Set	2	RFQ-4	PD	IDA/GoB	3.00	Planned Dates	07-Mar-21	14-Mar-21	28-Mar-21	31-Mar-21	03-Apr-21	10-Apr-21	27	24-Apr-21	
	CC TV ( Sch-01 ,IPF-0 )		1					Planned Days		7	14	3	3	7	27	41	
								Actual Dates									
								Actual Days									
FD-GDI6	Furniture for Scheme Office	LS	LS	RFQ-5	PD	IDA/GoB	5.00	Planned Dates	20-Dec-20	27-Dec-20	10-Jan-21	13-Jan-21	16-Jan-21	23-Jan-21		22-Feb-21	
								Planned Days		7	14	3	3	7	34	64	
								Actual Dates									
								Actual Days									
FD-GDI7	Furniture for IPF	Nos		RFQ-5	PD	IDA/GoB	5.00	Planned Dates	07-Mar-21	14-Mar-21	28-Mar-21	31-Mar-21	03-Apr-21	10-Apr-21	27	24-Apr-21	
	Trolley (for food & crockeries)		2					Planned Days		7	14	3	3	7	27	41	
	Sofa Set (for 3 seat+1 x 2 seat)		2					Actual Dates									
	Tea Table		2					Actual Days									
	Reception Table		1														

**Total 69.50**

66

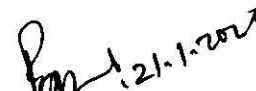
**(ANNUAL PROCUREMENT PLAN)**  
**FY 2020-2021**

**Summary of Procurement**

	BDT (in Lac)
<b>Goods</b>	<b>150.00</b>
<b>Service (Individual)</b>	<b>591.87</b>
<b>Service (Firm)</b>	<b>125.00</b>
<b>Total</b>	<b>866.87</b>

  
Prepared by  
24.7.20

  
Checked by  
21.07.2020

  
Verified by  
21.1.2020

  
Recommended by  
25/9/2020

### ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agency Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name: Improving Pension Management System and Quality and Timeliness of Financial Reporting

**Goods**

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
FDP-GD2	<b>Telecommunication Equipment,</b>	Nos		RFQ	PD	IDA/GoB	5.00	Planned Dates	1-Nov-20	8-Nov-20	15-Nov-20	18-Nov-20	21-Nov-20	28-Nov-20	27	12-Dec-20	
	PABX telephone Set							Planned Days		7	7	3	3	7	27	41	
	PABX Machine							Actual Dates									
	Master Set							Actual Days									
	Camera																
	CC TV																
	Sound System (Mouth Speaker)							LS									
FDP-GD4	<b>Office Equipment</b>	nos	LS	OTM	PD	IDA/GoB	15.00	Planned Dates	1-Nov-20	17-Nov-20	15-Dec-20	22-Dec-20	29-Dec-20	26-Jan-21	72	1-Mar-20	
	Photocopier Machine (Heavy duty & Speed)							Planned Days		16	28	7	7	28	72	158	
	TV							Actual Dates									
	Refrigerator							Actual Days									
	Micro ovens																
	Water Dispenser																
	Laminating Machine																
Spiral binding machine																	
FDP-GD6	<b>Computer Software (MS Office)</b>	LS	LS	OTM/DC	PD	IDA/GoB	20.00	Planned Dates	15-Dec-20	31-Dec-20	28-Jan-21	4-Feb-21	11-Feb-21	4-Mar-21	72	3-May-21	
								Planned Days		16	28	7	7	28	72	132	
								Actual Dates									
								Actual Days									
FD-GD7	<b>Office Equipment (Thumb Impression Device)</b>	Nos/Set	LS	OTM	PD	IDA/GoB	90.00	Planned Dates	8-Dec-20	15-Dec-20	22-Dec-20	25-Dec-20	28-Dec-20	4-Jan-21	27	18-Jan-21	
								Planned Days		18	28	7	5	28	86	116	
								Actual Dates									
								Actual Days									

*Handwritten signatures and initials:*  
 [Signature] [Initials] [Initials]

Goods

*LC*

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
FD-GD8	Office Stationary	nos		FWA	PD	IDA/GoB	15.00	Planned Dates	19-Aug-20	6-Sep-20	24-Sep-20	1-Oct-20	6-Oct-20	3-Nov-20	27	17-Nov-20		
								Planned Days		18	28	7	5	28	86	100		
								Actual Dates										
								Actual Days										
FD-GD09	Office Equipment	nos		RFQ	PD	IDA/GoB	5.00	Planned Dates	24-Aug-20	31-Aug-20	7-Sep-20	10-Sep-20	13-Sep-20	20-Sep-20	27	4-Oct-20		
								Planned Days		7	7	3	3	7	27	41		
								Actual Dates										
								Actual Days										
				<b>Total</b>			<b>150.00</b>											


*Approved*      *HC*      *A.*

Government of the People's Republic of Bangladesh  
 Office of the National Program Director  
 Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)  
 Scheme on Improvement of Public Financial Services Delivery through Implementation of BACS and iBAS++  
 Finance Division, Ministry of Finance  
UCEP Cheney Tower (2nd Floor), 25, Segunbagicha, Dhaka

## ANNUAL PROCUREMENT PLAN FY 2020-2021

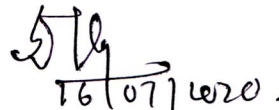
### Summary of Procurement:

FY 2020-2021	(In Lac Taka)
<b>Goods</b> (Page : 03-06)	<b>852.19</b>
<b>Service (Individual)</b> (Page : 07-22)	<b>2,155.88</b>
<b>Service (Firm)</b> (Page : 23-23)	<b>40.00</b>
<b>Service (Non Consulting)</b> (Page : 24-26)	<b>991.27</b>
<b>Total</b>	<b>4,039.34</b>

  
16-07-2020

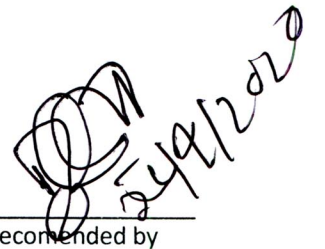
Prepared by

শাহ মোঃ নাজমুল করিম  
 প্রকিউরমেন্ট স্পেশালিস্ট  
 পিএফএম রিসোর্স লিডারশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং ডিভ  
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
 অর্থবিভাগ, অর্থমন্ত্রণালয়

  
16/07/2020

Checked by

মোহাম্মদ সাইফুল ইসলাম  
 প্রোগ্রাম এগজিকিউটিভ অ্যান্ড কোঅর্ডিনেটর (মুদ্রাসচিব)  
 স্ট্রেন্গথেনিং পাবলিক ফাইন্যান্সিয়াল ম্যানেজমেন্ট প্রোগ্রাম টু  
 এনাবল সার্ভিস ডেলিভারি (এসপিএফএমএস)  
 অর্থবিভাগ, অর্থমন্ত্রণালয়

  
16/07/2020

Recommended by

(মোঃ হাবিবুর রহমান)  
 জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
 সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
 অর্থবিভাগ, অর্থমন্ত্রণালয়

ANNUAL PROCUREMENT PLAN: Goods

Ministry / Division: Ministry of Finance

Agency : Finance Division

Procuring Entity Name & Code: NA

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS); 1090101-320000200

Budget : Unified

Scheme Name: Improvement of Public Financial Services Delivery through Implementation of BACS and iBAS++ : 1090101-320000202

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
iBAS-GD1	Computers and accessories	No		OTM	NPD	IDA/GoB	86.60	Planned Dates	25-Jul-20	12-Aug-20	09-Sep-20	16-Sep-20	23-Sep-20	14-Oct-20	81	13-Dec-20
	Laptop		25					Planned Days	18	28	7	7	21	81	141	
	Desktop		40					Actual Dates								
	i-PAD		4					Actual Days								
	UPS		40													
	Hard Disk Solid Stat Drive (1TB)		10													
	Printer- (big Size)		2													
	Printer- (Small Size)		4													
	Printer- (Color)		1													
	Printer- (for Tracing)		1													
	Scanner (Legal)		1													
	Scanner (Small)		3													
iBAS-GD2	Server	No	3	OTM	NPD	IDA/GoB	74.26	Planned Dates	09-Aug-20	27-Aug-20	24-Sep-20	01-Oct-20	08-Oct-20	29-Oct-20	81	28-Dec-20
	Switch		3					Planned Days	18	28	7	7	21	81	141	
	Router		2					Actual Dates								
	Wifi Router		3					Actual Days								
	Online UPS		1													
	Mikrotik Router		1													
	Network KVM Switch		1													
iBAS-GD3	Telecommunication equipment	No		OTM	NPD	IDA/GoB	12.09	Planned Dates	13-Aug-20	31-Aug-20	28-Sep-20	05-Oct-20	12-Oct-20	02-Nov-20	81	01-Jan-21
	PABX Telephone Set		30					Planned Days	18	28	7	7	21	81	141	
	PABX Machine		1					Actual Dates								
	Master Set		3					Actual Days								
	Modem		20													
iBAS-GD4	Camera and accessories			RFQ	NPD	IDA/GoB	5.00	Planned Dates	21-Sep-19	28-Sep-19	12-Oct-19	15-Oct-19	18-Oct-19	25-Oct-19	34	08-Nov-19
	Camera-		1					Planned Days	7	14	3	3	7	34	48	
	CC TV-		1					Actual Dates								
								Actual Days								

*Handwritten signatures and initials:*  
 - A large signature at the bottom right.  
 - The letters "cet" written vertically on the right side.  
 - The letters "MR" written at the bottom right corner.



Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
iBAS-GD5	Office equipment	No		OTM	NPD	IDA/GoB	115.50	Planned Dates	24-Sep-20	10-Oct-20	31-Oct-20	07-Nov-20	14-Nov-20	05-Dec-20	72	01-Mar-20
	Photocopier- (big)		2					Planned Days		16	21	7	7	21	72	132
	Photocopier- (color)		1					Actual Dates								
	Multimedia Projector		3					Actual Days								
	Projector Screen		3													
	Digital display board		3													
	LED display board		2													
	TV		2													
	AC 05 Ton-		5													
	AC 03 Ton-		6													
	AC 02 Ton-		3													
	AC 01 Ton-		3													
	Generator		1													
	Finger Print Machine-		1													
	Laminating Machine		1													
	Spiral binding machine		1													
	Sound system (Mouth Speaker)		30													
	Video Conference		1													
	Cable Tester		2													
	Clumping Tool		2													
	Blower		1													
	Labeling Machine		1													
	Power Meter		1													
	Pedestal Fan		3													
	Water Dispenser		3													
	Refrigerator		3													
	Voltage Stabilizer		10													
	Multi plug		30													
	3 Phase Power Meter		2													
	Paper Shredder Machine		2													
First Aid Box	2															
Micro Oven	2															
Fire Extinguisher	5															
Room Temperature Device	2															

04

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
iBAS-GD6	Furniture	No		OTM	NPD	IDA/GoB	78.83									
	Sofa		4					Planned Dates	04-Oct-20	20-Oct-20	10-Nov-20	17-Nov-20	24-Nov-20	15-Dec-20	72	14-Jan-21
	Steel cupboard-		10					Planned Days		16	21	7	7	21	72	102
	Wooden cabinets-		10					Actual Dates								
	File Cabinet-		10					Actual Days								
	Table Big		1													
	Table- Medium		10													
	Table- Small		30													
	Office Chair		100													
	Tea Table		4													
	Small Drawer/Side Drawer		10													
	Work Station (60 person)		60													
iBAS-GD7	Computer Software	No		OTM	NPD	IDA/GoB	205.00	Planned Dates	12-Oct-20	28-Oct-20	18-Nov-20	25-Nov-20	02-Dec-20	23-Dec-20	72	21-Feb-21
	Microsoft Volume License(Operating System, Office, Visio Team Foundation Server)		1					Planned Days		16	21	7	7	21	72	86
	Visual Studio 2019 (Volume License) Professional Edition		1					Actual Dates								
	Microsoft SharePoint Server		1					Actual Days								
	Resharper		1													
	Toad for Oracle with license (dba extended edition)		1													
	USB Blocker Software		1													
	Adobe Package (Premier, After Effects, Photoshop, Audition)		1													
	Firewall		1													
	Website Design/Apps		1													
iBAS-GD8	Interior Decoration	LS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	17-Aug-20	24-Aug-20	31-Aug-20	03-Sep-20	06-Sep-20	13-Sep-20	34	27-Sep-20
								Planned Days		7	7	3	3	7	27	41
								Actual Dates								
								Actual Days								
iBAS-GD9	Interior Decoration	LS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	04-Nov-20	11-Nov-20	18-Nov-20	21-Nov-20	24-Nov-20	01-Dec-20	34	15-Dec-20
								Planned Days		7	7	3	3	7	27	41
								Actual Dates								
								Actual Days								

*Handwritten signatures and initials:*  
 [Signature]  
 [Signature]  
 [Signature]

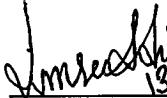
Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invitation/ Advertise Tander	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
iBAS-GD10	Interior Decoration	LS	LS	OTM	NPD	IDA/GoB	150.00	Planned Dates	11-Nov-20	28-Nov-20	19-Dec-20	26-Dec-20	02-Jan-21	23-Jan-21	72	24-Mar-21		
								Planned Days		17	21	7	7	21	73	133		
								Actual Dates										
								Actual Days										
iBAS-GD11	Laptop	No	5	RFQ	NPD	IDA/GoB	5.00	Planned Dates	05-Aug-20	12-Aug-20	19-Aug-20	22-Aug-20	25-Aug-20	01-Sep-20	81	01-Oct-20		
								Planned Days		7	7	3	3	7	27	41		
								Actual Dates										
								Actual Days										
iBAS-GD12	i-PAD	No	6	RFQ	NPD	IDA/GoB	5.00	Planned Dates	05-Aug-20	12-Aug-20	19-Aug-20	22-Aug-20	25-Aug-20	01-Sep-20	81	01-Oct-20		
								Planned Days		7	7	3	3	7	27	41		
								Actual Dates										
								Actual Days										
iBAS-GD13	Printing and Stationery	LS	LS	FWA	NPD	IDA/GoB	100.00	Planned Dates	08-Sep-20	24-Sep-20	15-Oct-20	22-Oct-20	29-Oct-20	19-Nov-20	72	18-Jan-21		
	Computer consumables								16	21	7	7	21	72	132			
	Printing and Binding																	
	Stamps and seals																	
	Other Stationery																	
iBAS-GD14	Printing and Stationery	LS	LS	RFQ	NPD	IDA/GoB	5.00	Planned Dates	04-Aug-20	11-Aug-20	18-Aug-20	21-Aug-20	24-Aug-20	31-Aug-20	34	14-Sep-20		
	Computer consumables								7	7	3	3	7	27	41			
	Printing and Binding																	
	Stamps and seals																	
	Other Stationery																	


**Total 852.19**


(ANNUAL PROCUREMENT PLAN)  
FY 2020-2021

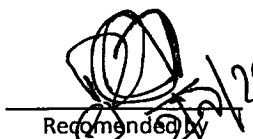
Summary of Procurement

	BDT
Goods	251.70
Service (Individual)	804.00
Outsourcing Services (Firm)	113.40
Computer Softwer	235.20
Consultant Firm	340.60
Serva	105.00
Total	1,849.90

  
13.07.2020  
Prepared by

  
13.07.2020  
Checked by

  
13.07.2020  
Verifiably

  
13.07.2020  
Recommended by

শাহ মোঃ নাজমুল করিম  
প্রকিউরমেন্ট স্পেশালিস্ট  
পিএফএম রিকর্স লিটারশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়

মায়েরমা শাহীন সুলতানা  
এক্সিকিউটিভ অ্যান্ড কোঅর্ডিনেটর (উপসচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি (এসপিএফএস)  
অর্থবিভাগ, অর্থমন্ত্রণালয়

(মোঃ হাবিবুর রহমান)  
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়



**ANNUAL PROCUREMENT PLAN**

Finance Ministry / Division-Finance  
Agent Finance Division

Procuring Entity Name & Code

**Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200**

Budget : Development

**Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance**

**Goods**

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Estd. Cost In Lac Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16			
SOE-G1	<b>Computer &amp; Accessories</b>			OTM	NPD	135.62	Planned Dates	25-Jul-20	10-Aug-20	7-Sep-20	14-Sep-20	21-Sep-20	19-Oct-20	86	30/6/2021			
	Laptop		9															
	Desktop Computer		28							Planned Days		16	28	7	7	28	86	146
	Firewall		1															
	UPS		28							Actual Dates								
	Printer (Big Size)		3															
	Printer (Small Size)		6															
	Video Conference Equipment	Nos	1															
	Scanner (Legal)		4															
	Scanner (Small)		8															
	Server		2															
	Wifi Router		6															
	Microtic Router		1															
	Online UPS		2															
External Storage device	3																	
SOE-G2	Desktop Computer	nos	5	RFQ	NPD	5.00	Planned Dates	15-Jul-20	15-Jul-20	22-Jul-20	29-Jul-20	1-Aug-20	8-Aug-20		30/6/2021			
							Planned Days		0	7	7	3	7					
							Actual Dates											

*Handwritten signatures and initials.*

SOE-G3	Desktop Computer, Laptop and Printer	nos	5	RFQ	NPD	5.00	Planned Dates	21-Aug-20	21-Aug-20	28-Aug-20	4-Sep-20	7-Sep-20	14-Sep-20		30/6/2021
							Planned Days		0	7	7	3	7		
							Actual Dates								
SOE-G4	Office Equipment	nos		OTM	NPD	13.78	Planned Dates	25-Aug-20	10-Sep-20	8-Oct-20	15-Oct-20	22-Oct-20	19-Nov-20	72	30/6/2021
	Photocopier (Big)		2					16	21	7	7	21	72	132	
	Photocopier (Small)		3												
	Laminating Machine		2												
	Spiral binding machine		2												
	Smart TV		1												
	Camera		1												
	Microwave Oven		1												
	Photo copy		1												
	Microphone (Conference room)		40												
	Micro oven		1												
	Water Dispenser		1												
	Refrigerator		1												
Crockeries	20														
SOE-G5	Sound System Equipment	nos		RFQ	NPD	5.00	Planned Dates	20-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	6-Aug-20	13-Aug-20		30/6/2021
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								

NG  
*[Handwritten signature]*

SOE-G6	Office Equipment	nos		RFQ	NPD	5.00	Planned Dates	17-Jan-21	17-Jan-21	24-Jan-21	31-Jan-21	3-Feb-21	10-Feb-21	30/6/2021		
							Planned Days		0	7	7	3	7			
							Actual Dates									
							Actual Days									
SOE-G7	Furniture	Nos	6	OTM	NPD	72.30	Planned Dates	19-Aug-20	4-Sep-20	25-Sep-20	2-Oct-20	9-Oct-20	30-Oct-20	72	30/6/2021	
	Sofa Set						Planned Days		16	21	7	7	21	72	132	
	File Cabinet						Actual Dates									
	Computer Table						Actual Days									
	Office Desk															
	Office Desk Chair															
	Tea Trolley															
	Office Chair															
SOE-G8	Furniture for Conference Room	Nos		RFQ	NPD	5.00	Planned Dates	20-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	6-Aug-20	13-Aug-20	30/6/2021		
							Planned Days		0	7	7	3	7			
							Actual Dates									
							Actual Days									
SOE-G9	Office Furniture	Nos		RFQ	NPD	5.00	Planned Dates	20-Jan-21	20-Jan-21	27-Jan-21	3-Feb-21	6-Feb-21	13-Feb-21	30/6/2021		
							Planned Days		0	7	7	3	7			
							Actual Dates									
							Actual Days									
<b>Total</b>						<b>251.70</b>										

*Handwritten signature*

*Handwritten signature*

**(ANNUAL PROCUREMENT PLAN)**  
**FY 2020-2021**

**Summary of Procurement**

	BDT ( in Lakh)
Goods	237.20
Service (Individual)	538.00
Service (Firm)	182.00
<b>Total</b>	<b>957.20</b>

Prepared by \_\_\_\_\_  
Checked by Mus 06.08.2020  
Verified by (PIE) 06.08.2020  
Recommended by 06.08.2020  
Approved by 06/08/2020

**(মোঃ হাবিবুর রহমান)**  
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়



## ANNUAL PROCUREMENT PLAN

Macro Model

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Budget : Development

Scheme Name : Improvement of Fiscal Forecasting through Development of Macroeconometric Model

**Goods**

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17			
<b>FDMF-GD1</b>	<b>Computer accessories Computer, Monitor, Keyboard, Mouse</b>	Nos		OTM	NPD	IDA/GoB	79.20	Planned Dates	19-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	28-Sep-20	19-Oct-20	61	3-Dec-20			
	Laptop with accessories		13					Planned Days		16	14	7	3	21	61	122			
	Desktop (27" Monitor) with accessories		13																
	Desktop with monitor and accessories		8																
	I-PAD		5																
	UPS		21																
	Hard Disk Solid Stat drive (2TB)		5																
	Printer (Big Size) (Multi Function)		2																
	Printer (Small Size)		26																
	Printer (Color)		1																
	Printer (for tracing)		1											Actual Dates					
	Scanner (legal)		1																
	Scanner (Small)		13											Actual Days					
	Prendrive (64 GB)		26																
	<b>FDMF-GD2</b>		<b>Office Equipment</b>					Nos		OTM	NPD	IDA/GoB	27.60	Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20
Photocopier- (big) (including color photocopy options)		2	Planned Days		16	14	7		3					21	61	122			
Multimedia Projector & Projector Screen		1																	
Multi Touch Interactive LED Panel (60-65")		2																	
TV (65" Screen and Smart)		2																	
Laminating Machine		1																	
Spiral binding machine		1																	
Water Dispenser		2																	
Refrigerator (Big)		1																	
Refrigerator (small)		3																	
Voltage Stabilizer		5																	
Multi plug		30																	
Paper Shredder Machine		1																	
First Aid Box		1																	
Micro Oven		2																	
Fire Extinguisher	5							Actual Dates											
								Actual Days											
<b>FDMF-GD3</b>	<b>Furniture &amp; Fixture</b>							Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	61	22-Dec-20			
	Sofa (5 seater including Center and side table)		4					Planned Days		16	14	7	3	21	61	122			
	File Cabinet/ Still Cupboard		11																
	Book Shelf		11																
	Table (Executive-Big Size)		11																
	Table- Medium		13																
	Table- Small		9																

New



Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appralal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17				
FDMF-GI	Chair (Executive)		11	OTM	NPD	IDA/GOB	41.20													
	Chair (Non-Executive)		8																	
	Visitor Chair		80																	
	Computer Table		21																	
	Mini Conference Table (25 seating capacity)		1																	
	Mini Conference Chair (Executive)		1																	
	Min Conference Chair		25																	
	Tea Table		11																	
	Coat Stand		10																	
													Actual Days							
FDMF-GD4	<b>Books and Journal</b>			OTM	NPD	IDA/GoB	7.00	Planned Dates	19-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	28-Sep-20	19-Oct-20	61	3-Dec-20				
	Economics and others related books	LS	LS					Planned Days	16	14	7	3	21	61	122					
	Economics and others related Journal Subscription	LS	LS					Actual Dates												
								Actual Days												
FDMF-GDS	<b>Computer Software</b>			OTM	NPD	IDA/GoB	62.20	Planned Dates	25-Nov-20	11-Dec-20	25-Dec-20	1-Jan-21	4-Jan-21	25-Jan-21	61	11-Mar-21				
	Microsoft Operating System and Office (Licenses copy)		26					Planned Days	16	14	7	3	21	61	122					
	E-Views for licensees		13					Actual Dates												
	Adobe for licenses' (PDF Reader, Writer)	Nos	13					Planned Days	16	14	7	3	21	61	106					
	MATLAB for Licensees		5					Actual Dates												
	STATATA for Licensees (MP Core)		13					Actual Days												
FDMF-GD6	<b>Furniture &amp; Fixture</b>			RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	30	22-Dec-20				
	Sofa (5 seater including Center and side table)		1					Planned Days	10	3	3	3	1	30	50					
	File Cabinet/ Still Cupboard		2																	
	Book Shelf		2																	
	Table (Executive-Big Size)		2																	
	Chair (Executive)		2																	
	Chair (Non-Executive)		5																	
	Computer Table		5																	
	Tea Table		2																	
	Coat Stand		5																	
FDMF-GD7	<b>Office Equipment</b>			RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	23-Sep-20	7-Oct-20	14-Oct-20	17-Oct-20	7-Nov-20	30	22-Dec-20				
	Laminating Machine		1					Planned Days	10	3	3	3	1	30	50					
	Spiral binding machine		1																	
	Water Dispenser		2																	
	Refrigerator (small)	Nos	1																	
	Paper Shredder Machine		1																	
	First Aid Box		1																	
	Micro Oven		1																	
	Fire Extinguisher		5																	

*Handwritten signature and initials*



Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appralal to Award	Notification of Award	Signing of Contract	Total time to Contract Signeture	Time for Completion of Contrcat				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17				
FDMF-GD8	<b>Computer accessories Computer, Monitor, Keyboard, Mouse</b>			RFQ	NPD	IDA/GoB	5.00	Planned Dates	19-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	28-Sep-20	19-Oct-20	30	3-Dec-20				
	Desktop		5																	
	UPS		5																	
	Printer (Small)		1																	
	Scanner (Small)		1																	
FDMF-GD9	<b>Books and Journal</b>			RFQ	NPD	IDA/GoB	5.00	Planned Dates	19-Aug-21	4-Sep-21	18-Sep-21	25-Sep-21	28-Sep-21	19-Oct-21	30	3-Dec-21				
	Economics and others related books	LS	LS																	
	Economics and others related Journal Subscription	LS	LS																	
<b>Total</b>							<b>237.20</b>													

*Handwritten signatures and initials:*  
 A large signature is written over the 'Total' row.  
 A smaller signature or initials are written below it.

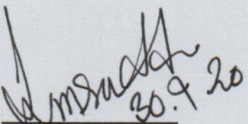


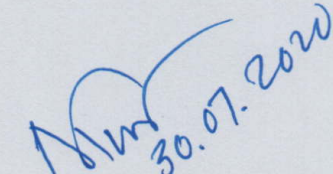
# (ANNUAL PROCUREMENT PLAN)

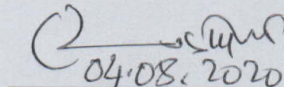
FY 2020-2021

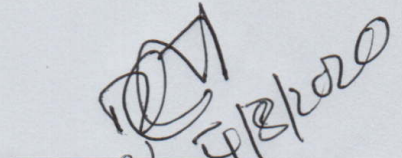
## Summary of Procurement

	BDT ( in Lakh)
Goods	180.25
Service (Individual and Firm)	450.00
Total	630.25

  
30.9.20  
Prepared by

  
30.07.2020  
Checked by

  
04.08.2020  
Verified by

  
04/8/2020  
Recommended by

শাহ মোঃ নাজমুল করিম  
প্রকিউরমেন্ট স্পেশালিস্ট  
পিএফএম বিক্রমস মিডার্বেশ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং ফির  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়

(মোঃ হাবিবুর রহমান)  
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়



ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance																TDM Model						
Agency Finance Division																						
Procuring Entity Name & Code																						
Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)																						
Scheme																						
Scheme Name: Strengthening the capacity of treasury and debt management wing																						
Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Days to Completion of Contract	Total days to Implimentation of Contract Package						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17						
FDME-GD1	Computer accessories Computer, Monitor, Keyboard, Mouse	Nos		OTM	NPD	IDA/GoB	61.35	Planned Dates	19-Aug-20	4-Sep-20	2-Oct-20	9-Oct-20	12-Oct-20	9-Nov-20	24-Dec-20							
	Planned Days							16	28	7	3	28	45	90								
	Actual Dates																					
	Actual Days																					
FDME-GD2	Office equipments			RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	17-Sep-20	20-Sep-20	23-Sep-20	26-Sep-20	29-Sep-20	29-Oct-20							
	Planned Days							10	3	3	3	1	30	50								
	Actual Dates																					
	Actual Days																					
FDME-GD3	Office furniture	Nos		RFQ	NPD	IDA/GoB	5.00	Planned Dates	7-Sep-20	17-Sep-20	20-Sep-20	23-Sep-20	26-Sep-20	29-Sep-20	29-Oct-20							
	Planned Days							10	3	3	3	1	30	50								
	Actual Dates																					
	Actual Days																					
FDME-GD4	Computer accessories Computer, Monitor, Keyboard, Mouse			RFQ	NPD	IDA/GoB	5.00	Planned Dates	19-Aug-20	4-Sep-20	2-Oct-20	9-Oct-20	12-Oct-20	9-Nov-20	24-Dec-20							
	Planned Days							10	3	3	3	1	30	50								
	Actual Dates																					
	Actual Days																					

*Handwritten signature*



Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tender	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Days to Completion of Contract	Total days to Implementation of Contract Package
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FDME-GD5	Computer Software	Nos		OTM	NPD	IDA/GoB	65.00	Planned	25-Nov-20	11-Dec-20	8-Jan-21	15-Jan-21	18-Jan-21	15-Feb-21	1-Apr-21	
	Microsoft office		26 user						16	28	7	3	21	45	90	
	Oracle Java		5													
	SQL server		10													
	eViews		5													
	DMFAS software-Updtaed version		1													
FDME-GD6	Office furniture	Nos		OTM	NPD	IDA/GoB	17.00	Planned Dates	25-Nov-20	11-Dec-20	8-Jan-21	15-Jan-21	18-Jan-21	15-Feb-21	1-Apr-21	
	Table		15						16	28	7	3	21	45	90	
	Chair		20													
	File Cabinet		5													
	Computer Table		15													
FDME-GD7	Office equipments	Nos		OTM			21.90	Planned Dates	25-Nov-20	11-Dec-20	8-Jan-21	15-Jan-21	18-Jan-21	15-Feb-21	1-Apr-21	
	Photocopier- (big)		1						16	28	7	3	21	45	90	
	Photocopier- (small)		1													
	AC		5													
	Smart TV		2													
							180.25									

*Handwritten signature*

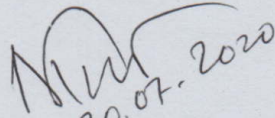


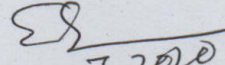
( ANNUAL PROCUREMENT PLAN)  
FY 2020-2021

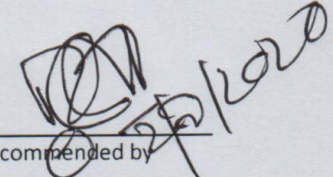
Summary of Procurement

	BDT (In Lac)
Goods	256.10
Service (Individual)	688.08
Service (Non- Consulting)	61.68
Total	1005.86

Farhana  
20/07/2020  
Prepared by

  
20.07.2020  
Checked by

  
20.7.2020  
Verified by

  
Recommended by

শাহ মোঃ নাজমুল করিম  
প্রকিউরমেন্ট স্পেশালিস্ট  
পিএফএম রিকর্ডস লিটারেশন, কো-অর্ডিনেশন অ্যান্ড মনিটরিং কিম  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়

(মোঃ হাবিবুর রহমান)  
জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)  
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি  
অর্থবিভাগ, অর্থমন্ত্রণালয়



## ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name &amp; Code

Project /Programme Name &amp; Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Budget : Development

## Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FDBP-GD1	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	10-Aug-20	20-Aug-20	27-Aug-20	30-Aug-20	2-Sep-20	9-Sep-20	30	9-Oct-20
	Laptop		3					Planned Days	10	7	3	3	7	30	60	
	Scanner (Small)		1					Actual Dates								
								Actual Days								
FDBP-GD2	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	10-Aug-20	20-Aug-20	27-Aug-20	30-Aug-20	2-Sep-20	9-Sep-20	30	9-Oct-20
	Desktop		2					Planned Days	10	7	3	3	7	30	60	
	Online UPS		2					Actual Dates								
	Printer (for tracing)		1					Actual Days								
FDBP-GD3	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		OTM	NPD	IDA/GoB	117.70	Planned Dates	20-Aug-20	5-Sep-20	3-Oct-20	10-Oct-20	17-Oct-20	14-Nov-20	86	29-Dec-20
	Laptop		45					Planned Days	16	28	7	7	28	86	131	
	Desktop		18					Actual Dates								
	Online UPS		18					Actual Days								
	Printer- (big Size)		2													
	Printer- (Color)		2													
	Printer (for tracing)		1													
	Scanner (Legal)		1													
	Scanner (Small)		4													
FDBP-GD4	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	1-Dec-20	11-Dec-20	18-Dec-20	21-Dec-20	24-Dec-20	31-Dec-20	30	30-Jan-21
	Laptop		2					Planned Days	10	7	3	3	7	30	60	
	Scanner (Legal)		1					Actual Dates								
								Actual Days								







