

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

Scheme on Internal Audit and Audit Follow-Up

(TOTAL PROCUREMENT PLAN)

FY 2021-2023

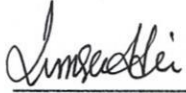
Strengthening Public Financial Management Program to Enable Service Delivery

(TOTAL PROCUREMENT PLAN)
FY 2021-2023

Summary of Procurement:

FY 2021-2023

	BDT in Lac
Goods	275.00
Consulting Services (Individual)	620.00
Non Consulting Services (Firm)	38.00
Consulting Services (Firm)	1,130.00
Total	2,063.00



Prepared by

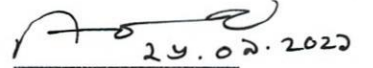
মোঃ সামছুউদ্দীন

জুনিয়র পরামর্শক (এক্সিকিউটিভ)
পিএফএম রিফর্মস লিটারেশিপ, কো. অর্ডিনেশন স্মার্ট মনিটরিং স্কিম
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়



Checked by

Saima Shahin Sultana
Program Executive & Coordinator (Deputy Secretary)
Strengthening Public Financial Management Program (SPFMS)
Finance Division, Ministry of Finance



NPD

(Nazma Mobarek)
National Program Director (Additional Secretary)
Strengthening Public Financial Management Program to
Enable Service Delivery (SPFMS)
Finance Division, Ministry of Finance

TOTAL PROCUREMENT PLAN

Finance Ministry / Division-Finance
 Agency Finance Division
 Procurement Entry Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Internal Audit and Audit Follow-Up

Goods

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Authority	Total cost in Lacs Taka	Time Code for Process	Invita/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
IA-G1	Computer & Accessories						Planned Dates	1-Dec-21	17-Dec-21	14-Jan-22	21-Jan-22	28-Jan-22	25-Feb-22	86	30-06-2023
	Laptop		15				Planned Dates								
	Desktop Computer		30	OTM	NPD	71.00	Planned Dates		16	28	7	7	28	86	146
	UPS Server		30				Actual Dates								
	Printer (Big Size Colar)	Nos	1												
	Printer (Small Size)		30												
	Multimedia Set		2												
	Scanner (Duplex)		7												
	External Storage device		8												
IA-G2	Computer & Accessories	nos	5	RFQ	NPD	5.00	Planned Dates	1-Oct-21	1-Oct-21	8-Oct-21	15-Oct-21	18-Oct-21	25-Oct-21		30-06-2023
							Planned Dates		0	7	7	3	7		
							Actual Dates								
IA-G3	Computer & Accessories	nos	5	RFQ	NPD	5.00	Planned Dates	1-Nov-21	1-Nov-21	8-Nov-21	15-Nov-21	18-Nov-21	25-Nov-21		30-06-2023
							Planned Dates		0	7	7	3	7		
							Actual Dates								
IA-G4	Computer & Accessories	nos	5	RFQ	NPD	5.00	Planned Dates	1-Sep-22	1-Sep-22	8-Sep-22	15-Sep-22	18-Sep-22	25-Sep-22		30-06-2023
							Planned Dates		0	7	7	3	7		
							Actual Dates								
IA-G5	Computer & Accessories	nos	5	RFQ	NPD	5.00	Planned Dates	1-Sep-22	1-Sep-22	8-Sep-22	15-Sep-22	18-Sep-22	25-Sep-22		30-06-2023
							Planned Dates		0	7	7	3	7		
							Actual Dates								

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Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Authority	Total cost in Lac Taka	Time Code for Process	Invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to complete Contract	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
IA-G6	Office Equipment							1-Oct-21	17-Oct-21	14-Nov-21	21-Nov-21	28-Nov-21	26-Dec-21	72	30-06-2023
	Photocopier		4				Planned Dates								
	Laminating Machine		4				Planned Days								
	Spiral binding machine		5												
	Smart TV		2												
	Water Dispenser		5												
	Microwave Oven		7												
	Refrigerator		3												
	Coffee Maker	nos	5	OTM	NPD	15.00									
	Microphone (Conference room)		20												
	Sound System		1												
	Web Camera		20												
	HeadPhone		20												
	Crockeries		10												
	Electric Cattle		5				Actual Days								
	Multiplug		45												
	Indoor Plant Table		10												
IA-G7	Office Equipment	nos		RFQ	NPD	5.00	Planned Dates	1-Oct-21	1-Oct-21	8-Oct-21	15-Oct-21	18-Oct-21	25-Oct-21		30-06-2023
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
IA-G8	Office Equipment	nos		RFQ	NPD	5.00	Planned Dates	1-Nov-21	1-Nov-21	8-Nov-21	15-Nov-21	18-Nov-21	25-Nov-21		30-06-2023
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
IA-G9	Office Equipment	nos		RFQ	NPD	5.00	Planned Dates	1-Oct-22	1-Oct-22	8-Oct-22	15-Oct-22	18-Oct-22	25-Oct-22		30-06-2023
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								
IA-G10	Office Equipment	nos		RFQ	NPD	5.00	Planned Dates	1-Nov-22	1-Nov-22	8-Nov-22	15-Nov-22	18-Nov-22	25-Nov-22		30-06-2023
							Planned Days		0	7	7	3	7		
							Actual Dates								
							Actual Days								

Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Authority	Total cost in Lac Taka	Time Code for Process	Invita/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1	Furniture	2	4	5	6	7	8	9	10	11	12	13	14	15	16		
		Sofa															
		Centre Table		4													
		Steel Cupboard		10													
		Wooden Cabinets		2													
		File Cabinet		10													
		Small Drawer/Side Drawer		20													
		Multipurpose Shelf	Nos	15	OTM	NPD	29.00										
		Computer Table		10													
		Tea Table		35													
		Tea Trolley		10													
		Executive Table		3													
		Office Desk		5													
		Office Chair		7													
Office Chair		14															
			24												132		
A/ 50E-G12	Office Furniture	Nos		RFQ	NPD	5.00		1-Oct-21	1-Oct-21	8-Oct-21	15-Oct-21	18-Oct-21	25-Oct-21		30-06-2023		
A/ 50E-G13	Office Furniture	Nos		RFQ	NPD	5.00		1-Nov-21	1-Nov-21	8-Nov-21	15-Nov-21	18-Nov-21	25-Nov-21		30-06-2023		
A/ 50E-G14	Office Furniture	Nos		RFQ	NPD	5.00		1-Sep-21	1-Sep-21	8-Sep-21	15-Sep-21	18-Sep-21	25-Sep-21		30-06-2023		
A/ 50E-G15	Office Furniture	Nos		RFQ	NPD	5.00		1-Nov-21	1-Nov-21	8-Nov-21	15-Nov-21	18-Nov-21	25-Nov-21		30-06-2023		
A/ 50E-G16	Computer Software	Nos		OTM	NPD	100.00		1-Oct-21	17-Oct-21	7-Nov-21	14-Nov-21	21-Nov-21	12-Dec-21		30-06-2023		
Total						275.00											

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TOTAL PROCUREMENT PLAN: Consulting Services (Individual)

Finance Ministry / Division-Finance
 Agency : Finance Division
 Procuring Entity Name & Code
 Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-330000-200
 Scheme Name: Scheme on Internal Audit and Audit Follow-up

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1								9	10	11	12	13	14	15	16	17	18	19
								Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23
IA-51	Sr. Consultant-Internal Auditor- 1	PM	20	ICS	HOPE	GoB	70.00	Planned Dates			24	21	-	7	7	7	66	
								Actual Dates										
								Actual Dates										
								Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23
IA-52	Sr. Consultant-Internal Auditor- 2	PM	20	ICS	HOPE	GoB	70.00	Planned Dates			24	21	-	7	7	7	66	
								Actual Dates										
								Actual Dates										
								Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23
IA-53	Sr. Consultant-Internal Auditor- 3	PM	20	ICS	HOPE	GoB	70.00	Planned Dates			24	21	-	7	7	7	66	
								Actual Dates										
								Actual Dates										
								Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23
IA-54	Sr. Consultant-Internal Auditor- 4	PM	20	ICS	HOPE	GoB	70.00	Planned Dates			24	21	-	7	7	7	66	
								Actual Dates										
								Actual Dates										

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in LAC Taka	Time Code for Process	Advertise Eoi	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1			3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
IA-55	Sr. Consultant- Internal Auditor. 5	PM	20	ICS	HOPE	GoB	70.00	Planned Dates Planned Days Actual Dates Actual Days	1-Oct-21		25-Oct-21 24	15-Nov-21 21		22-Nov-21 7	29-Nov-21 7	6-Dec-21 7	66		30-Jun-23
IA-56	Sr. Consultant- Procurement Specialist 1	PM	20	ICS	HOPE	GoB	70.00	Planned Dates Planned Days Actual Dates Actual Days	1-Oct-21		25-Oct-21 24	15-Nov-21 21		22-Nov-21 7	29-Nov-21 7	6-Dec-21 7	66		30-Jun-23
IA-57	Senior IT Consultant 1	PM	20	ICS	HOPE	GoB	60.00	Planned Dates Planned Days Actual Dates Actual Days	1-Oct-21		25-Oct-21 24	15-Nov-21 21		22-Nov-21 7	29-Nov-21 7	6-Dec-21 7	66		30-Jun-23
IA-58	IT Consultant- Programmer 1	PM	20	ICS	HOPE	GoB	40.00	Planned Dates Planned Days Actual Dates Actual Days	1-Oct-21		25-Oct-21 24	15-Nov-21 21		22-Nov-21 7	29-Nov-21 7	6-Dec-21 7	66		30-Jun-23
IA-59	Junior Consultant- Internal Auditor 1	PM	20	ICS	HOPE	GoB	20.00	Planned Dates Planned Days Actual Dates Actual Days	1-Oct-21		25-Oct-21 24	15-Nov-21 21		22-Nov-21 7	29-Nov-21 7	6-Dec-21 7	66		
IA-510	Junior Consultant- Internal Auditor 2	PM	20	ICS	HOPE	GoB	20.00	Planned Dates Planned Days Actual Dates Actual Days	1-Oct-21		25-Oct-21 24	15-Nov-21 21		22-Nov-21 7	29-Nov-21 7	6-Dec-21 7	66		30-Jun-23

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Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Total cost in Lac Takka	Time Code for Process	Advertise Eoi	Issue RFP	Proposal opening	Proposal Evaluation	Final Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
1		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
IA-511	Junior Consultant- Procurement	PM	20	ICS	HOPE	GoB	20.00	Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23		
								Planned Dates			24	21	-	7	7	7	66			
								Actual Dates												
								Actual Days												
IA-512	Junior Consultant- Administration & Training		20	ICS	HOPE	GoB	20.00	Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23		
								Planned Dates			24	21	-	7	7	7	66			
								Actual Dates												
								Actual Days												
IA-513	Junior Consultant-IT	PM	20	ICS	HOPE	GoB	20.00	Planned Dates	1-Oct-21	-	25-Oct-21	15-Nov-21	-	22-Nov-21	29-Nov-21	6-Dec-21	66	30-Jun-23		
								Planned Dates			24	21	-	7	7	7	66			
								Actual Dates												
								Actual Days												
							Total =	620.00												

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TOTAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Finance Ministry / Division-Finance

Agency: Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
Scheme Name: Scheme on Internal Audit and Audit Follow-Up

Budget : Development

Non Consulting Service

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process			Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
								Planned Dates	Planned Days	Actual Dates								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
IA-N1	Data Entry		20	OTM	NPD	GoB	20.00	Planned Dates	1-Oct-21	17-Oct-21	14-Nov-21	21-Nov-21	28-Nov-21	19-Dec-21	79	30-Jun-23		
								Planned Days		16	28	7	7	21	79			
								Actual Dates										
								Actual Days										
IA-N2	Sohayok Service	PM	60	OTM	NPD	GoB	18.00	Planned Dates	1-Oct-21	19-Oct-21	16-Nov-21	23-Nov-21	30-Nov-21	21-Dec-21	81	30-Jun-23		
								Planned Days		18	28	7	7	21	81			
Total							38.00											

