

Government of the People's Republic of Bangladesh



Finance Division, Ministry of Finance

Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

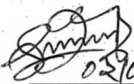
**(ANNUAL PROCUREMENT PLAN)
FY 2021-2022**


**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

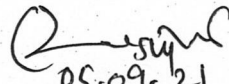
(ANNUAL PROCUREMENT PLAN)
FY 2021-2022

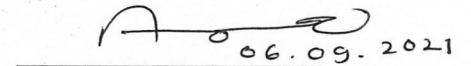
Summary of Procurement

	BDT (In Lac)
Goods	221.90
Service (Individual)	688.08
Service (Non- Consulting)	68.08
Total	978.06


02.09.21
Prepared by


02.09.21
Checked by


05.09.21
Verified by


06.09.2021
Recommended by

ANNUAL PROCUREMENT PLAN

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project / Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Budget : Development

Goods

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
FDIBP-GD1	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	22-Sep-21	2-Oct-21	9-Oct-21	12-Oct-21	15-Oct-21	22-Oct-21	30	21-Nov-21	
	Laptop		2					Planned Days		10	7	3	3	7	30	60	
	Desktop		2					Actual Dates									
								Actual Days									
FDIBP-GD2	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	30-Sep-21	10-Oct-21	17-Oct-21	20-Oct-21	23-Oct-21	30-Oct-21	30	29-Nov-21	
	Laptop		2					Planned Days		10	7	3	3	7	30	60	
	Desktop		2					Actual Dates									
								Actual Days									
FDIBP-GD3	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		OTM	NPD	IDA/GoB	53.85	Planned Dates	5-Oct-21	21-Oct-21	18-Nov-21	25-Nov-21	2-Dec-21	30-Dec-21	86	13-Feb-22	
	Laptop		42					Planned Days		16	28	7	7	28	86	120	
	Desktop		5					Actual Dates									
	Online UPS		5					Actual Days									
	Printer- (big Size)		1														
	Printer- (Color)		1														
	Printer (for tracing)		1														
	Scanner (Legal)		1														
	Scanner (Small)		2														
FDIBP-GD4	Computer accessories Computer, Monitor, Keyboard, Mouse	NOS		OTM	NPD	IDA/GoB	36.15	Planned Dates	15-Oct-21	31-Oct-21	28-Nov-21	5-Dec-21	12-Dec-21	9-Jan-22	86	23-Feb-22	
	Laptop		4					Planned Days		16	28	7	7	28	86	120	
	Desktop		11					Actual Dates									
	Online UPS		15					Actual Days									
	Printer- (big Size)		1														
	Printer- (Color)		1														
	Printer (for tracing)		1														
	Scanner (Small)		3														

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
FDIBP-GD5	Office equipment	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	20-Oct-21	30-Oct-21	6-Nov-21	9-Nov-21	12-Nov-21	19-Nov-21	30	19-Dec-21	
	Refrigerator		1					Planned Days		10	7	3	3	7	30	60	
	Printer (Small)		5					Actual Dates									
FDIBP-GD6	Office equipment	NOS		OTM	NPD	IDA/GoB	35.00	Planned Dates	5-Oct-21	21-Oct-21	18-Nov-21	25-Nov-21	2-Dec-21	23-Dec-21	86	22-Jan-22	
	Photocopier- (big)		1					Planned Days		16	28	7	7	28	86	120	
	Photocopier- (color)		1					Actual Dates									
	Digital display board		2					Actual Days									
	AC 05 Ton-		4														
	AC 03 Ton-		4														
	Smart TV		3														
	LED display board		2														
	Refrigerator		2														
	Laminating Machine		1														
	Crockeries & Others		LS														
	Spiral binding machine		2														
	FDIBP-GD7		Furniture					NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	3-Oct-21	19-Oct-21	16-Nov-21
Table Big		4	Planned Days		10	7	3		3					7	30	60	
Chair (Executive)		5	Actual Dates														
Chair (Visitor)		5															
File Cabinet		3															
FDIBP-GD8	Furniture	NOS		RFQ	NPD	IDA/GoB	5.00	Planned Dates	1-Nov-21	17-Nov-21	15-Dec-21	22-Dec-21	29-Dec-21	26-Jan-22	30	12-Mar-22	
	Table Big		3					Planned Days		10	7	3	3	7	30	60	
	Chair (Executive)		6					Actual Dates									
	Chair (Visitor)		6														
	File Cabinet		3														
FDIBP-GD9	Furniture	NOS		OTM	NPD	IDA/GoB	41.90	Planned Dates	2-Dec-21	18-Dec-21	15-Jan-22	22-Jan-22	29-Jan-22	26-Feb-22	86	12-Apr-22	
	Wooden cabinets-		10					Planned Days		16	28	7	7	28	86	120	
	Tea Table		10					Actual Dates									
	Steel cupboard		7					Actual Days									
	Table -Medium		1														
	Computer table		5														
	Small Drawer/Side Drawer		15														
	Work Station (60 person)		20														
	TeaTrolley		2														

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	invita/ Advertise Tander	Tender Opening	Tender Evaluation	Appraisal to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
FDIBP-GD10	E-Views	NOS	4	RFQ	NPD	IDA/GoB	5.00	Planned Dates	15-Nov-21	25-Nov-21	2-Dec-21	5-Dec-21	8-Dec-21	15-Dec-21	30	29-Jan-22
			Planned Days						10	7	3	3	7	30	60	
			Actual Dates													
			Actual Days													
FDIBP-GD11	Software (MS Office,SPSS,E-Views, etc.)	NOS		OTM/DPM	NPD	IDA/GoB	25.00	Planned Dates	15-Nov-21	25-Nov-21	2-Dec-21	5-Dec-21	8-Dec-21	15-Dec-21	86	29-Jan-22
			Planned Days						16	28	7	7	28	86	120	
			Actual Dates													
			Actual Days													
Total							221.90									

ANNUAL PROCUREMENT PLAN: Consulting Services (Individual)

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Budget : Development

Consulting Service (SIC)

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Advertise Eol	Issue RFP	Proposal opening	Proposal Evaluation	Final Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	PP up to June	Time for Completion of Contract						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		19						
FDBP-S1	Senior Consultant-Training and capacity building-1	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S2	Senior Consultant-Training and capacity building-2	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S3	Senior Consultant-Training and capacity building-3	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
FDBP-S4	Senior Consultant-Inter-ministerial Peer Review & Monitoring of Budget execution-1	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S5	Senior Consultant-Inter-ministerial Peer Review & Monitoring of Budget execution-2	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S6	Senior Consultant-Inter-ministerial Peer Review & Monitoring of Budget execution-3	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	PP up to June	Time for Completion of Contract					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		19					
FDBP-S7	Senior Consultant-Social Sector Specialist	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*					
								Planned Days			21	28	-	7	7	7	70							
								Actual Dates																
								Actual Days																
FDBP-S8	Senior Consultant-Budget preparation-1	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*					
								Planned Days			21	28	-	7	7	7	70							
								Actual Dates																
								Actual Days																
FDBP-S9	Senior Consultant-Budget preparation-2	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*					
								Planned Days			21	28	-	7	7	7	70							
								Actual Dates																
								Actual Days																
FDBP-S10	Senior Consultant-(Budget release/BIP)-1	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*					
								Planned Days																
								Actual Dates																
								Actual Days																
FDBP-S11	Senior Consultant-(Budget release/BIP)-2	PM	12	Selection of Individual Consultant	HOPE	IDA/GoB	42	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*					
								Planned Days			21	28	-	7	7	7	70							
								Actual Dates																
								Actual Days																
FDBP-S12	Consultant-(Budget Preparation/Release/BIP)-1	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	24	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*					
								Planned Days																
								Actual Dates																
								Actual Days																
FDBP-S13	Consultant-(Budget Preparation/Release/BIP)-2	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	24	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*					
								Planned Days																
								Actual Dates																
								Actual Days																

[Handwritten signatures and initials]

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Advertise Eoi	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	PP up to June	Time for Completion of Contract						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		19						
FDBP-S14	Consultant (Budget Preparation/Release/BIP)-3	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	24	Planned Dates	30-May-21	-	20-Jun-21	18-Jul-21	-	25-Jul-21	1-Aug-21	8-Aug-21	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
FDBP-S15	International Consultant (Budget Policy Expert, and Costing and Monitoring & Evaluation Expert)-1	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	23.04	Planned Dates	15-Oct-21	-	5-Nov-21	3-Dec-21	-	10-Dec-21	17-Dec-21	24-Dec-21	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
FDBP-S16	International Consultant (Budget Policy Expert, and Costing and Monitoring & Evaluation Expert)-2	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	23.04	Planned Dates	15-Oct-21	-	5-Nov-21	3-Dec-21	-	10-Dec-21	17-Dec-21	24-Dec-21	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
FDBP-S17	Consultant Communication and Outreach Specialist	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	24	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
FDBP-S18	Consultant-IT Specialist	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	24	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S19	Junior Consultant-Administrative support-1	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	12	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S20	Junior Consultant-Administrative support-2	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/GoB	12	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Advertise EoI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	PP up to June	Time for Completion of Contract						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		19						
FDBP-S21	Junior Consultant-Administrative support-3	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/Go8	12	Planned Dates								Contract Sign		30-Jun-22	06/30/2023*						
								Planned Days																	
								Actual Dates																	
								Actual Days																	
FDBP-S22	Junior Consultant-Administrative support-4	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/Go8	12	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
FDBP-S23	Junior Consultant-Administrative support-5	PM	12	ICS; Selection of Individual Consultant	HOPE	IDA/Go8	12	Planned Dates	25-Nov-21	-	16-Dec-21	13-Jan-22	-	20-Jan-22	27-Jan-22	3-Feb-22	70	30-Jun-22	06/30/2023*						
								Planned Days			21	28	-	7	7	7	70								
								Actual Dates																	
								Actual Days																	
Total							688.08																		

ANNUAL PROCUREMENT PLAN: Non-Consulting Services

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Project /Programme Name & Code: Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)

Scheme Name: Scheme on Improving the Budget Process through Capacity Development of BMCs and BWGs

Budget : Development

Non Consulting Service (NCS)

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk.	Time Code for Process	Advertise Eoi	Issue RFP	Proposal opening	Proposal Evaluation	Finacial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	PP up to June	Time for Completion of Contract					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		19					
FDBP-NS1	Sohayok Service(Non-Consulting Service)	PM	12	NCS; Selection of Non Consulting Service	HOPE	IDA/GoB	26.08	Planned Dates								Contract Sign		30/6/2022	06/30/2023*					
								Planned Days																
								Actual Dates																
								Actual Days																
FDBP-NS2	Transport support(Non-Consulting Service)	PM	12	NCS; Selection of Non Consulting Service	HOPE	IDA/GoB	42.00	Planned Dates	18-Sep-21		9-Oct-21	6-Nov-21	-	13-Nov-21	20-Nov-21	27-Nov-21	91	30/6/2022	06/30/2023*					
								Planned Days			21	28	-	7	7	28	91							
								Actual Dates																
								Actual Days																
Total							68.08																	