



Finance Division, Ministry of Finance

"Scheme on Strengthening of State-owned Enterprises' Governance"

**(ANNUAL PROCUREMENT PLAN)
FY 2021-2022**

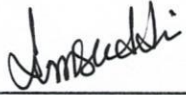
**Strengthening Public Financial Management Program to Enable Service
Delivery (SPFMS)**

Date: ২২/০৭/২০২১

(ANNUAL PROCUREMENT PLAN)
FY 2021-2022

Summary of Procurement

	BDT
	Amount in lac
Goods	115.00
Service (Individual)	804.00
Outsourcing Services (Firm)	119.00
Computer Softwer	100.00
Consulting Services (Firm)	340.60
Serva	50.00
Total	1,528.60



Prepared by

মোঃ সামছুউদ্দীন

জুনিয়র পরামর্শক (এক্সিকিউটিভ)
পিএফএম রিফর্মস লিডারশিপ, কো-অর্ডিনেশন অ্যান্ড মনিটরিং সিস্টেম
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

Checked by



Verified By

Saima Shahin Sultana
Program Executive & Coordinator (Deputy Secretary)
Strengthening Public Financial Management Program (SPFMS)
Finance Division, Ministry of Finance



Recomended by

(নাঃজমা মোবারেক)

জাতীয় কর্মসূচি পরিচালক (অতিরিক্ত সচিব)
সরকারি আর্থিক ব্যবস্থাপনা শক্তিশালীকরণ কর্মসূচি
অর্থবিভাগ, অর্থমন্ত্রণালয়

Finance Ministry / Division-Finance

Agency : Finance Division

Procuring Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Annual Procurement Plan
Consultant Service Individual

Package No	Description of procurement package Goods	Unit	Total Quantity	Procurement Method & pattern	Procurement Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process		Advertise EOI	Issue RFP	Proposal opening	Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	
								Planned Dates	Actual Dates											
SOE-S1	Sr. Consultant- Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-1	PM	12	ICS	HOPE	GOB	42.00	Planned Dates	18-Aug-20	-	11-Sep-21	24	21	-	9-Oct-21	16-Oct-21	23-Oct-21	7	66	30-Jun-22
								Planned Days	24											
								Actual Dates												
SOE-S2	Sr. Consultant- Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-2	PM	12	ICS	HOPE	GOB	42.00	Planned Dates	11-Sep-20	2-Oct-20	-	-	-	9-Oct-20	16-Oct-20	23-Oct-20	7	66	30-Jun-22	
								Planned Days	24											
								Actual Dates												
SOE-S3	Sr. Consultant- Research Analysts (Independent Performance Evaluation, SOE grants and Turnaround Strategy)-3	PM	12	ICS	HOPE	GOB	42.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	Contract Signed	30-Jun-22		
								Planned Days												
								Actual Dates												
SOE-S4	Sr. Consultant- Research Analysts (Fiscal Risks Assessment)	PM	12	ICS	HOPE	GOB	42.00	Planned Dates	NA	NA	NA	NA	NA	NA	NA	NA	Contract Signed	30-Jun-22		
								Planned Days												
								Actual Dates												

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SOE-55	Sr. Consultant- Research Analysts (Debt and Contingent Liabilities)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	18-Aug-21	11-Sep-21	2-Oct-21	9-Oct-21	16-Oct-21	23-Oct-21	66	30-Jun-22			
								Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates
SOE-55								Planned Dates	NA	NA	NA	NA	NA	Contract Signed					
								Actual Dates											
								Actual Days											
SOE-56	Sr. Consultant- Research Analysts (Legal, Rules & Regulations)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA	NA	NA	NA	NA	Contract Signed					
								Actual Dates											
								Actual Days											
SOE-57	Senior Consultant (Governance)	PM	12	ICS	HOPE	GoB	42.00	Planned Dates	NA	NA	NA	NA	NA	Contract Signed					
								Actual Dates											
								Actual Days											
SOE-58	Senior IT Consultant	PM	12	ICS	HOPE	GoB	36.00	Planned Dates	NA	NA	NA	NA	NA	Not yet signed contract					
								Actual Dates											
								Actual Days											
SOE-59	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Dates	18-Aug-21	11-Sep-21	2-Oct-21	9-Oct-21	16-Oct-21	Not yet signed contract	66	30-Jun-22			
								Actual Dates		24	21	7	7	7					
								Actual Days											

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SOE-S10	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-2	PM	12	ICS	HOPE	Gob	24.00	Planned Dates	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	7	66	30-Jun-22						
								Planned Days	Actual Dates	Actual Days																
SOE-S10								Planned Dates	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	7	66	30-Jun-22						
								Planned Days																		
								Actual Dates																		
SOE-S11	Consultant-Research Analysts (Independent performance Evaluation SOE grants and Turnaround Strategy)-3	PM	12	ICS	HOPE	Gob	24.00	Planned Dates	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	7	66	30-Jun-22						
								Planned Days																		
								Actual Dates																		
SOE-S12	Consultant-Research Analysts (fiscal Risks Assessment)-1	PM	12	ICS	HOPE	Gob	24.00	Planned Dates	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	7	66	30-Jun-22						
								Planned Days																		
								Actual Dates																		
SOE-S13	Consultant-Research Analysts (fiscal Risks Assessment)-2	PM	12	ICS	HOPE	Gob	24.00	Planned Dates	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	7	66	30-Jun-22						
								Planned Days																		
								Actual Dates																		
SOE-S14	Consultant-Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	Gob	24.00	Planned Dates	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	7	66	30-Jun-22						
								Planned Days																		
								Actual Dates																		

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SOE-S15	Consultant-Research Analysts (Debt and Contingent Liabilities) ²	PM	12	ICS	HOPE	GoB	24.00	Planned Days	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	23-Oct-21	66	30-Jun-22
								Actual Dates	Planned Dates	Actual Days	Planned Dates	Actual Dates	Planned Dates	Actual Days	Planned Dates	Actual Dates	Planned Dates	Actual Days	Planned Dates	Actual Dates
SOE-S16	Consultant-Research Analysts (Legal, Rules & Regulations)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Days	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	23-Oct-21	66	30-Jun-22
								Actual Dates												
SOE-S17	Consultant-Research Analysts (Legal, Rules & Regulations)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Days	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	23-Oct-21	66	30-Jun-22
								Actual Dates												
SOE-S18	Consultant-Office Management	PM	12	ICS	HOPE	GoB	18.00	Planned Days	NA		NA	NA						Contrat Singned	7	30-Jun-22
								Actual Dates												
SOE-S19	IT Consultant (Programmer)-1	PM	12	ICS	HOPE	GoB	24.00	Planned Days	NA		NA	NA						Contrat Singned	7	30-Jun-22
								Actual Dates												
SOE-S20	IT Consultant (Programmer)-2	PM	12	ICS	HOPE	GoB	24.00	Planned Days	NA		NA	NA						Not yet signed contrat	7	30-Jun-22
								Actual Dates												

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SOE-S21	Junior Consultant- Research Analysts (Independent Performance Evaluation SOE grants and Turnaround Strategy)-1	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days
SOE-S22	Junior Consultant- Research Analysts (Independent Performance Evaluation SOE grants and Turnaround Strategy)-2	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days
SOE-S23	Junior Consultant- Research Analysts (Fiscal Risks Assessment)-1	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days
SOE-S24	Junior Consultant- Research Analysts (Fiscal Risks Assessment)-2	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days
SOE-S25	Junior Consultant- Research Analysts (Debt and Contingent Liabilities)-1	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days
SOE-S26	Junior Consultant- Research Analysts (Debt and Contingent Liabilities)-2	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days
SOE-S27	Junior IT Consultant (Hardware)	PM	12	ICS	HOPE	GoB	12.00	Planned	18-Aug-21	-	11-Sep-21	24	21	-	7	7	7	66	30-Jun-22
								Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days

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ANNUAL PROCUREMENT PLAN: Consulting Services (Firm)

Ministry/Division: Ministry of Finance
 Agency : Finance Division
 Procuring Entity Name & Code: NA
 Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
 Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance
 Consulting Services (Firm)

Budget : Development

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process	Invitation/Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract		
SOE-S37	Consultancy (Firm)		1	OTM	NPD	GoB	170.30	Planned Dates	11-Oct-21	27-Oct-21	24-Nov-21	1-Dec-21	8-Dec-21	29-Dec-21	79			
								Actual Dates										
								Planned Dates	1-Feb-22	17-Feb-22	17-Mar-22	24-Mar-22	31-Mar-22	21-Apr-22	79			
SOE-S38	Consultancy (Firm)		1	OTM	NPD	GoB	170.30	Planned Dates		16	28	7	7	21	79			
								Actual Dates										
								Actual Dates										
Total							340.60											

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ANNUAL PROCUREMENT PLAN:

Ministry/Division: Ministry of Finance
 Agency : Finance Division

Procuring Entity Name & Code: NA

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance

Computer Software

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	invite/Advertisement Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
SOE-S39	Computer Software	Nos		OTM	NPD	100.00										
Total Amount																
															100.00	



ANNUAL PROCUREMENT PLAN

Procurement Entity Name & Code

Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200

Budget : Development

Goods

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Package No	Product Description	Measure of Unit	Total Quantity	Procurement Method & Pattern	Procurement Approving Authority	Est. cost in Lac Tk.	Time Code for Process	Invitation/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
SOE-G1B	Computer & Accessories		4				Planned Dates	5-Sep-21	21-Sep-21	19-Oct-21	26-Oct-21	2-Nov-21	30-Nov-21	86	30-Jun-22
	Laptop		4				Planned Dates								
	Desktop Computer		10				Planned Dates		16	28	7	7	28	86	146
	Firewall		1				Actual Dates								
	UPS		10												
	Printer (Big Size)		1												
	Printer (Small Size)		2		OTM	NPD	55,000								
	Video Conference Equipment		1												
	Scanner (Legal)		1												
	Scanner (Small)		2												
	Server		1												
Wifi Router		4													
Microtic Router		1													
Online UPS		1													
External Storage device		2													
SOE-G2B	IT Equipment	nos		RFQ	NPD	5,000	Planned Dates	15-Aug-21	22-Aug-21	22-Aug-21	29-Aug-21	1-Sep-21	8-Sep-21		30-Jun-22
							Planned Dates								
							Planned Dates	1-Jan-22	1-Jan-22	8-Jan-22	15-Jan-22	18-Jan-22	25-Jan-22		
							Planned Dates		7	0	7	3	7		
							Actual Dates								
SOE-G3B	IT Equipment	nos		RFQ	NPD	5,000	Actual Dates								

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Office Equipment		Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days	Planned Dates	Planned Days	Actual Dates	Actual Days		
Office Equipment		25-Oct-21				2-Jan-22				2-Jan-22	7	9-Jan-22	0	16-Jan-22	7	19-Jan-22	3	26-Jan-22	7			30-Jun-	
Photocopier (Big)	0																						
Water Dispenser	2		16																				
Photocopier (Small)	2																						
Pedestal Fan	2																						
Laminating Machine	1																						
Spiral binding machine	2																						
Voltage Stabilizer	2																						
Smart TV	1																						
Camera	1																						
Microwave Oven	0																						
Microwave Oven	20																						
Microphone (Conference room)	1																						
Sound System Equipment	1																						
Refrigerator	1																						
Crockeries	20																						
Office Equipment																							
Office Equipment																							
Office Equipment																							

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance
 Agency : Finance Division
 Procuring Entity Name & Code: NA
 Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
 Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance
 Non Consulting Service

Budget : Development

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Invitation/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
SOE-NS1	Data Entry Analyst	PM	72	OTM	NPD	GOB	36.00	Planned Dates	25-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	22-Oct-21	12-Nov-21	79	30-Jun-21
								Actual Days		16	28	7	7	21		
								Actual Days								
SOE-NS2	Office Cleaning	PM	36	OTM	NPD	GOB	20.00	Planned Dates	NA	NA	NA	NA	NA	Contract Signed		30-Jun-21
								Actual Days								
								Actual Days								
Total =							56.00									

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance
 Agency: Finance Division
 Procuring Entry Name & Code: NA
 Programme Name & Code: Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200
 Scheme Name: Scheme on Strengthening of State-owned Enterprises' Governance
 Non Consulting Service
 Budget : Development

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Total cost in Lac Taka	Time Code for Process		Invitation/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
								Planned Dates	Actual Dates								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
SOE-NS3	Survey	PM	10	OTM	NPD	Gob	50.00	Planned Dates 15-Aug-21		2-Sep-21	30-Sep-21	7-Oct-21					
								Actual Dates		18	28	7	7	21	81		30-Jun-22
								Actual Days									
Total							50.00										

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ANNUAL PROCUREMENT PLAN: Non Consulting Services (Firm)

Ministry/Division: Ministry of Finance
 Agency : Finance Division
 Procuring Entity Name & Code: NA

Programme Name & Code: **Strengthening Public Financial Management to Enable Service Delivery (SPFMS) 1090101-320000-200**
 Scheme Name: **Scheme on Strengthening of State-owned Enterprises' Governance**
 Non Consulting Service

Budget : Development

Package No	Description of procurement package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac TK.	Time Code for Process		Invitation/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
								Planned Dates	Actual Dates								
1								9	10								
	Transport		12	OTM	NPD	GGB	13.00	Planned Dates 19-Aug-20	4-Sep-20	16	28	7	7	21	79		
Total								13.00									

